

**Project Fiche – IPA Annual Action Programme 2007 for Bosnia and Herzegovina
Assistance to the Ministry of Security, Ministry for Foreign Affairs, Ministry for Human
Rights and Refugees and other competent authorities in effectively managing migration**

1. Basic information

1.1 CRIS Number:

1.2 Title: Assistance to the Ministry of Security, Ministry for Foreign Affairs, Ministry for Human Rights and Refugees and other competent authorities in effectively managing migration

1.3 ELARG Statistical Code: 03.24

1.4 Location: Bosnia and Herzegovina

Implementing arrangements:

1.5 Contracting Authority (EC):

Delegation of the European Commission to BiH

Section Operations

Justice and Home Affairs

Task Manager: Lejla Hrustanovic-Isovic

Union Bank Building

Dubrovacka 6

71 000 Sarajevo

Bosnia and Herzegovina

1.6 Implementing Agency:

1.7 Beneficiary (including details of project manager):

The main beneficiary and partner for the project will be the Ministry of Security (MoS) with:

Migration and Asylum Departments.

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Other beneficiaries and partners are as following:

- Ministry for Foreign Affairs (MFA)
- Ministry for Human Rights and Refugees (MHRR)
- Witness Protection Unit and the Unit for Fight against Trafficking in Human Beings within the State Investigation and Protection Agency (SIPA),
- Service for Foreigner's Affairs (SFA),
- Border Police (BP) and
- NGO's, which are dealing with human rights of trafficking victims and have signed protocols on cooperation with the Ministry of Security.

Financing:

1.8 Overall cost: 1 500 000 EUR

1.9 EU contribution: 1 500 000 EUR

1.10 Final date for contracting: N+ 2

1.11 Final date for execution of contracts: N+ 4

1.12 Final date for disbursements: N+ 5

2. Overall Objective and Project Purpose

2.1 Overall Objective:

BIH practices effective migration management and suppression of illegal activities related to smuggling of migrants and trafficking of human beings in accordance with EU standards.

2.2 Project Purpose:

The purpose of the project is:

- To improve the legislative and institutional framework in migration management and combating trafficking in human beings, smuggling and illegal migration in accordance with EU standards and creation of an efficient coordination and communication system among all relevant stakeholders; and
- To build capacity in the area of migration management in relevant ministries, law enforcement agencies, NGO's and other stakeholders.

2.3 Link with AP/NPAA/EP/SAA:

The European Partnership mentions as priorities:

1/ Secure proper implementation of National Action Plan for Combating Human Trafficking, (Area: European standards, Chapter: Justice, Freedom and Security, General priority: Combating Organized Crime and Terrorism, pages 288-289),

2/ Further implement National Anti-Trafficking Plan (Area: European standards, Chapter: Justice, Freedom and Security, General priority: Combating Organized Crime and Terrorism, pages 288-289),

3/ Take additional measures for the protection of victims of trafficking and adequate implementation of Law on Witness Protection (Area: European standards, Chapter: Justice, Freedom and Security, General priority: Combating Organized Crime and Terrorism, page 287),

4/ Consistently enforce the Law on the Movement and Stay of Aliens and Asylum (Area: European standards, Chapter: Justice, Freedom and Security, General priority: Asylum and Migration, pages 272-273),

5/ Demonstrate effective national management of asylum and migration policies and monitor and report on operations (Area: European standards, Chapter: Justice, Freedom and Security, General priority: Asylum and Migration, pages 274-275).

The realization of activities listed under the Paragraph 3.4 should facilitate the implementation of the Stabilization and Association Agreement, Article 80 –Visa, border management, asylum and migration and Article 81 –Prevention and control of illegal immigration; readmission (as set in the Draft SAA with Bosnia and Herzegovina, dated 03.01.07, with changes from COWEB disc.).

2.4 Link with MIPD:

Expected results and time frame

Bosnia and Herzegovina's visa list will be in line with EU lists and efficient procedures for the issue of visas will be in place.

Bosnia and Herzegovina's asylum and migration policies will be in line with the EU acquis.

(BiH – Draft Multi-Annual Indicative Planning Document 2007 – 2009, page 20)

Programmes to be implemented in pursuit of these objectives

Institutional support and capacity building for the Ministry of Security, the Ministry of Foreign Affairs and the future Reception Centre in the visa, asylum and migration field.

Assistance will be provided to the various departments of the State Investigation and Protection Agency (SIPA), and other relevant services to improve their capabilities to fight against money laundering, human trafficking, ...

(BiH – Draft Multi-Annual Indicative Planning Document 2007 – 2009, page 22)

2.5 Link with National Development Plan:

N/A

2.6 Link with National/Sectoral Investment Plans:

N/A

3. Description of Project

3.1 Background and justification:

BIH visa, asylum, and migration policy has been implemented by different ministries where the responsibility is being defined by the Law on Ministries and Other BIH Bodies of Administration (“BIH Official Gazette” No. 5/05, 42/03, 26/04).

According to the mentioned Law, MFA is carrying out duties concerning the stay and protection of the rights and interests of BIH citizens permanently and temporarily staying abroad and of domestic legal entities abroad. MHRH is taking care of the rights of refugees coming to BIH. MoS is working on the asylum issues, prevention and tracing of perpetrators of criminal offences of terrorism, drug trafficking, counterfeiting of domestic and foreign currencies and trafficking in persons, and of other criminal offences with an international or inter-Entity element. It is implementing BIH immigration and asylum policy and regulating procedures concerning movement and stay of aliens in BIH. The law enforcement agencies within the MoS (SIPA, BP, and SFA) have also responsibilities in the field of migration, which are setup in the Law on the SIPA („BIH Official Gazette“ No. 29/04), the Law on the BP (“BIH Official Gazette” No. 50/04) and the Law on SFA (“BIH Official Gazette” No. 54/05). Furthermore, different MoS departments manage asylum and immigration centres while reception centres for victims of trafficking are still managed by NGOs.

Within MARRI initiative, the Country Team for BIH, which included the BIH representatives as the main implementers of the initiative, produced an Action Plan for Immigration and Asylum, approved by BIH Council of Ministers on April 6, 2004.

In 2005, BIH Council of Ministers adopted National Action Plan to Fight Trafficking in Human Beings, for the period 2005-2007. The National Action Plan further develops supporting framework which creates conditions for efficient strategy in combating trafficking through actions in the areas of prevention, protection and support of victims and witnesses, prosecution and international cooperation. According to the National Action Plan the following capacity building in the area of migration management needs to be provided:

- In the MoS, strengthening of specialised sectors within SIPA, SFA, and Departments for Immigration and Asylum;

- In MHRR, strengthening and specialisation of expert staff and department for protection of local victims of trafficking; and
- Education and training for competent personnel from the relevant ministries, in the framework of education programme being continuously developed as a joint model.

Because of a large number of migration management subjects, the Action Plan has foreseen the establishment of a unified information management. This means the establishment of a centralised model for data collection and analysis which will make all the relevant information available to all of the actors involved in combating trafficking in human beings, as well as accurate reporting to the Council of Ministers, State Coordinator, competent international organisations and general public about trafficking in human beings.

According to the BIH **2006 Progress Report**, BIH has made steady progress regarding the administration of visas, border management, in establishing a functioning asylum system, and limited progress in the area of migration. Recommendations, directly or indirectly addressed by this project, are related to the National Migration Strategy, Schengen requirements, and EU standards implementation.

3.2 Assessment of project impact, catalytic effect, sustainability, and cross border impact (where applicable):

Developed and improved BIH migration system, according to EU standards, will result in effective migration management in BIH, as well as important influence on migration policy and management in the region. It will also result in: (i) unified treatment of migrants and asylum seekers according to EU standards; (ii) improved information management; (iii) improved training quality in the MFA; (iv) enhanced protection of a larger number of VoTs according to the Witness Protection Programme; (v) easier recognition of victims of human trafficking; (vi) improved surveillance of trafficking routes; (vii) improved facilitation of the VoTs re-socialisation process; and (viii) reduced number of people involved in the facilitation of procedure for referral, protection and assistance for human trafficking victims.

3.3 Results and measurable indicators:

Results:

1. Legislative framework in accordance with EU standards.
2. Integrated information system (consisting of the Migration Information System – MIS, MFA database on diplomatic card holders, MHRR database on persons under international law protection, BP professional database and SIPA database on VoTs) functioning.
3. Stakeholder needs defined and staff capacities increased.
4. Living conditions in the asylum centre and safe houses for VoTs improved.
5. Coordination mechanisms in the field of migration established and the Office of State Coordinator functional.

Indicators:

1. Amended/drafted laws, bylaws, strategy, action plans and working standards in accordance with EU acquis.
2. Integrated information system accepted. Improved coordination of information flows on migration, in general. Increased number of migration information contained/included into the MIS and easier accessibility to it. Issuance of diplomatic cards. Improved data control and access system on persons under international law protection. Improved collection and access to information.
3. Increased number of staff trained.
4. Working groups meetings take place – decisions, opinions, proposals etc.

3.4 Activities:

- 1.1. Provide assessment of the functionality of the current migration management (*Covered by Twinning*)
- 1.2. Provide assistance in reviewing, revising, and drafting/proposing amendments, laws, bylaws, strategy, action plans and unified working standards of all migration agencies (draft standard operating procedures, professional standards, protocols, joint training curricula, joint operations etc.) in the field of migration management and fight against trafficking in human beings and illegal migration in accordance to EU acquis (*Covered by Twinning*)
- 2.1. Prepare functional analysis of the MIS and current databases within the relevant ministries and law enforcement agencies. Propose suggestions for further improvement of the system (*Covered by Service Contract*)
- 2.2. Identify and provide technical specification for necessary IT equipment in order to ensure proper functioning of the MIS and upgrade the existing software. Provide specified equipment (*Covered by Service and Supply Contract*)
- 2.3. Create diplomatic cardholders database and determine cards issuance system for MFA. Prepare technical specification of necessary equipment for the establishment of the database and issuance system. Provide specified equipment (*Covered by Service and Supply Contract*)
- 2.4. Design and establish a software, for MHRR, for unified data elaboration (recognition, duration, and termination of refugee's status) of persons under international law protection. Prepare technical specification of necessary equipment. Provide necessary equipment (*Covered by Service and Supply Contract*)
- 2.5. Design and establish a database for the BP, for analysis and elaboration of data as the basis for the criminal analysis. Prepare technical specification of necessary equipment. Provide specified equipment (*Covered by Service and Supply Contract*)
- 2.6. Provide specification of activities and equipment necessary for establishment of the linkage between the existing VoTs' comprehensive database (administered by SIPA) and MIS. Establish the linkage and provide specified equipment. If funds sufficient, provide vehicle with special equipment for the witnesses transportation (*Covered by Service and Supply Contract*)
- 2.7. Provide training and education to relevant stakeholders' staff in managing the MIS and established databases (*Covered by Service Contract*)
- 3.1.1. Identify future training needs of the SFA in order to perform its tasks and duties according to the relevant legislation (*Covered by Twinning*)
- 3.1.2. Provide necessary equipment defined by the asylum centre management (*Covered by Supply Contract*)
- 3.2.1. Provide training to SIPA's Unit for Fight Against Trafficking of Human Beings and Witness Protection Unit, SFA, BP, and safe houses staff, in recognizing, rendering, interviewing, and treatment of VoTs (*Covered by Twinning*)
- 3.2.2. Increase training capacity of the training unit within the MFA. Establish mechanisms for increasing contact and cooperation with training units of other BIH migration agencies (*Covered by Twinning*)
- 3.2.3. Provide training for the Asylum Centre staff and staff of the permanent Centre for Irregular Migrants, in human rights of asylum seekers and immigrants, and in relevant international/EU standards (*Covered by Twinning*)
4. Provide equipment as defined by NGOs (for the safe houses for VoTs) (*Covered by Supply Contract*)
5. Enhance cooperation among Office of the State Coordinator, MHRR, MFA, SFA, MoS Department for Asylum and Department for Immigration, Border Police, SIPA's Unit for

Fight against Trafficking of Human Beings and Witness Protection Unit, NGOs and other relevant BIH actors, through the establishment of a coordination body/working groups and other mechanisms for exchange of information, joint operations, experience, practice, ideas, trainings, etc. (*Covered by Twinning*)

3.5 Conditionality and sequencing:

The following assumptions are made or actions are to be undertaken or approved before the service/supply contract can start:

Before the realization of activities concerning the implementation of the Rulebook for Diplomatic Cards, the Rulebook (thus define the legal basis for the database on diplomatic cards) must be undersigned/adopted by the MFA and published in BIH Official Gazette.

The preconditions, for the project realization to be met, are the following:

Adoption of amendments, to the Law on Movement and Stay of Foreigners and Asylum, and relevant bylaws.

Proper functioning of the existing MIS.

MFA Rulebook on Diplomatic Cards adopted.

Employment of necessary staff for proper running of the MoS Departments for Asylum and Immigration, and other relevant stakeholders (SFA, BP, MFA, SIPA, and MHRR), with emphasis on the IT staff necessary for proper running of the MIS and other databases financed by the EC.

3.6 Linked activities:

The project is linked to the following previous and ongoing CARDS activities, none of which would be overlapped.

Completed projects in the area of **Migration and Asylum:**

- CARDS 2003 “Support to the Asylum management Capacity in BIH”;
- CARDS 2003 “Support to the Migration management Capacity in BIH”; and
- Regional CARDS 2003 “Establishment of a legislative, regulatory and institutional framework in the field of migration, asylum and visa according to EU standards”.

Ongoing projects in the area of **Migration and Asylum:**

- CARDS 2005 “Support to the Asylum management Capacity in BIH”;
- CARDS 2005 “Support to the Migration management Capacity in BIH”; and
- CARDS 2006 “Construction of the immigration centre”.

Completed projects under the **State Border Service (Border Police):**

- Twinning with State Border Service Crime Investigation Office (CARDS 2002);
- Police Officers Training Programme (CARDS 2002);
- Supply of surveillance and protection equipment (OBNOVA and CARDS 2000, 2001, 2002);
- Provision of an Automatic Fingerprint Identification System (AFIS) (CARDS 2003);
- Supply of Hardware for Exchange Server within NOC, for Weapon Database System, for national DNA Database System and for Criminal Analysis Network Hardware, for the implementation of MIS in BIH, for the BIH Courts and Prosecutors (CARDS 2003); and
- Provision of Telecommunication system (CARDS 2003 and 2004).

Twinning project for the **State Border Service** (now **Border Police**), financed under CARDS 2004, started in June 2004 and lasted 14 months. It was focused on strengthening of the organization and management of crime investigation of the State Border Service and its Central Investigation Office.

Planned project for the **State Border Service** (now **Border Police**), under CARDS 2006 programme, will be the continuation of the CARDS 2004 twinning project, focused on capacity building.

The project under IPA 2007 programme will be the continuation of the above mentioned projects.

In addition to the EC assistance in the sector, the following has also provided support: the Czech Government, ANEAS Regional Projects (run by Hungarians and Swedes), International Centre for Migration Policy Development (ICMPD), as well as the IOM and UNHCR in the capacity of implementing agencies.

3.7 Lessons learned:

Various complications related to the scheduling, stakeholders, and timeframe were considered as weaknesses, which resulted in redirection of assets granted by the EC, under CARDS 2003, for immigration centre construction, as well as the non-achievement of expected results in the CARDS 2003 “Establishment of a central database on foreigners” – MIS.

Because of the fact that earlier projects were aimed to develop capacities of some beneficiaries this Project has been aimed to address all beneficiaries. The establishment of a coordination body composed of representatives of all beneficiaries should cover the earlier problems regarding the cooperation, communication, scheduling etc.

4. Indicative Budget (amounts in €):

Activities	TOTAL COST	SOURCES OF FUNDING										
		EU CONTRIBUTION				NATIONAL PUBLIC CONTRIBUTION			PRIVATE			
		Total	% *	IB	INV	Total	% *	Central	Regional	IFIs	Total	% *
Twinning contract 1.1	750,000	750,000	100			0	0					
Service contract 1.2	270,000	270,000	100			0	0					
Supply contract 1.3	480,000	480,000	100			0	0					
TOTAL	1,500,000	1,500,000	100			0	0					

* expressed in % of the Total Cost

5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of contract	Project Completion
Contract 1.1 Twinning	Q2 2008	Q4 2008	
Contract 1.2 TA service	Q2 2008	Q3 2008	
Contract 1.3 Supply	Q4 2008	Q1 2009	

All projects should in principle be ready for tendering in the 2nd quarter, following the signature of the FA.

6. Cross cutting issues

6.1 Equal Opportunity

Equal opportunity for participation of men and women will be assured in all aspects of project implementation. Contractors involved in the project will be required to provide monitoring data recording the participation of men and women in terms of expert inputs and trainee days as an integral component of all project progress reports.

6.2 Environment

The project will not have negative environmental effects.

6.3 Minorities

Participation in the project activities will be guaranteed on the basis of equal access regardless of racial or ethnic origin, religion or belief, disability, sex or sexual orientation.

ANNEX I: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR Project Fiche	Programme name and number: Assistance to the Ministry of Security, Ministry for Foreign Affairs, Ministry for Human Rights and Refugees and other competent authorities in effectively managing migration	
	Contracting period expires	Disbursement period expires
	Total budget : 1.500.000 EUR	IPA budget: 1.500.000 EUR

Overall objective	Objectively verifiable indicators	Sources of Verification	
BiH practices effective migration management and suppression of illegal activities related to smuggling of migrants and trafficking of human beings in accordance with EU standards.	Improved control of migration and clear defined status of migrants according to the migrant's human rights. Defined clear migration strategy plan. Increased number of smuggling in migrants and trafficking in human beings cases detected and prosecuted.	Regular project implementation reports, monitoring reports, evaluation reports of the MoS, MFA, MHRR, State Coordinator, relevant SIPA-Units, Border Police, Service for Foreigners Affairs and NGO's, relevant international reports, strategy implementation review.	
Project purpose	Objectively verifiable indicators	Sources of Verification	Assumptions
1. To improve the legislative and institutional framework in migration management and combating trafficking in human beings, smuggling and illegal migration in accordance with EU standards and creation of an efficient coordination and communication system among all relevant stakeholders.	Developed comprehensive state level migration strategy and relevant policies. Improved implementation of methods, measures etc. of migration management. Increased number of migrants, asylum seekers and VOTs accommodated and integrated into BIH society.	Regular project implementation reports, monitoring reports, evaluation reports of the MoS, MFA, MHRR, State Coordinator, relevant SIPA-Units, Border Police, Service for Foreigners Affairs and NGO's, relevant international reports, strategy implementation review.	
2. To build capacity in the area of migration management in relevant ministries, law enforcement agencies, NGO's and other stakeholders.	Proper functioning of the MIS system. Improved living conditions in the asylum centre and safe houses. Trained staff. Enhanced coordination among stakeholders. Enhanced information exchange mechanisms. Cohesive functioning of law enforcement agencies (procedures, treatment of VoTs, etc.).		
Results	Objectively verifiable indicators	Sources of Verification	Assumptions
1. Legislative framework in accordance with EU standards.	1. Amended/drafted laws, bylaws, strategy, action plans and working standards in accordance with EU acquis.	Functionality assessment and assessment of needs, monitoring reports, evaluation reports of the MoS, MFA, MHRR, State Coordinator, relevant SIPA-Units, Border Police, Service for	
2. Integrated information system (consisting of the Migration Information System – MIS, MFA database on diplomatic card			

<p>holders, MHRR database on persons under international law protection, BP professional database and SIPA database of VoTs) functioning.</p> <p>3. Stakeholder needs defined and staff capacities increased.</p> <p>4. Living conditions in the asylum centre and safe houses for VoTs improved.</p> <p>5. Coordination mechanisms in the field of migration established and the Office of State Coordinator functional.</p>	<p>2. Integrated information system accepted. Improved coordination of information flows on migration, in general. Increased number of migration information contained/included into the MIS and easier accessibility to it. Issuance of diplomatic cards. Improved data control and access system on persons under international law protection. Improved collection and access to information.</p> <p>3. Increased number of staff trained.</p> <p>4. Enhanced protection of a larger number of VoTs. Easier recognition of trafficking. Better surveillance of trafficking routes. Improved management and care of VoTs, their facilitation and re-socialization process.</p> <p>5. Relevant agencies - improved treatment of migrants and asylum seekers.</p> <p>6. Working groups meetings take place – decisions, opinions, proposals etc.</p>	<p>Foreigners Affairs and NGO's, relevant international reports, action plan for migration and asylum implementation review, working group meetings – conclusions, decisions, etc.</p>									
<p>Activities</p> <p>For full details see 3.4 above:</p> <p>1.1. Provide assessment of the functionality of the current migration management</p> <p>1.2. Provide assistance in reviewing, revising, and drafting/proposing amendments, laws, bylaws, strategy, action plans and unified working standards of all migration agencies in the field of migration management and fight against trafficking in human beings and illegal migration in accordance to EU acquis.</p> <p>2.1. Prepare functional analysis of the MIS and current databases within the relevant ministries and law enforcement agencies. Propose suggestions for further improvement of the system.</p> <p>2.2. Identify and provide technical specification for necessary IT equipment in order to ensure proper functioning of the MIS and upgrade the existing software. Provide specified equipment.</p> <p>2.3. Create diplomatic cardholders database and determine cards issuance system for MFA. Prepare technical</p>	<p>Means</p> <p>1.1. TW</p> <p>1.2. TW</p> <p>2.1. TA</p> <p>2.2. TA + Supply</p> <p>2.3. TA + Supply</p>	<p>Costs</p> <table border="0"> <tr> <td>Twinning</td> <td>750 000 EUR</td> </tr> <tr> <td>Technical Assistance</td> <td>270 000 EUR</td> </tr> <tr> <td>Supply</td> <td>480 000 EUR</td> </tr> <tr> <td></td> <td style="border-top: 1px solid black;">1 500 000 EUR</td> </tr> </table>	Twinning	750 000 EUR	Technical Assistance	270 000 EUR	Supply	480 000 EUR		1 500 000 EUR	<p>Assumptions</p>
Twinning	750 000 EUR										
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<p>specification of necessary equipment for the establishment of the database and issuance system. Provide specified equipment.</p> <p>2.4. Design and establish a software, for MHRR, for unified data elaboration (recognition, duration, and termination of refugee's status) of persons under international law protection. Prepare technical specification of necessary equipment. Provide necessary equipment.</p> <p>2.5. Design and establish a database for the BP, for analysis and elaboration of data as the basis for the criminal analysis. Prepare technical specification of necessary equipment. Provide specified equipment.</p> <p>2.6. Provide specification of activities and equipment necessary for establishment of the linkage between the existing VoTs' comprehensive database (administered by SIPA) and MIS. Establish the linkage and provide specified equipment. If funds sufficient, provide vehicle with special equipment for the witnesses transportation.</p> <p>2.7. Provide training and education to relevant stakeholders' staff in managing the MIS and established databases.</p> <p>3.1.1. Identify future training needs of the SFA in order to perform its tasks and duties according to the relevant legislation.</p> <p>3.1.2. Provide necessary equipment defined by the asylum centre management.</p> <p>3.2.1. Provide training to SIPA's Unit for Fight Against Trafficking of Human Beings and Witness Protection Unit, SFA, BP, and safe houses staff, in recognizing, rendering, interviewing, and treatment of VoTs.</p> <p>3.2.2. Increase training capacity of the training unit within the MFA. Establish mechanisms for increasing contact and cooperation with training units of other BIH migration agencies.</p> <p>3.2.3. Provide training for the Asylum Centre staff and staff of the permanent Centre for Irregular Migrants, in human rights of asylum seekers and immigrants, and in relevant international/EU standards.</p> <p>4. Provide equipment as defined by NGOs (for the safe houses for VoTs).</p> <p>5. Enhance cooperation among Office of the State Coordinator, MHRR, MFA, SFA, MoS Department for Asylum and Department for Immigration, Border Police, SIPA's Unit for Fight against Trafficking of Human Beings and Witness Protection Unit, NGOs and other relevant BIH actors, through the establishment of a coordination body/working groups and other mechanisms for exchange of</p>	<p>2.4. TA + Supply</p> <p>2.5. TA + Supply</p> <p>2.6. TA + Supply</p> <p>2.7. TA</p> <p>3.1.1. TW</p> <p>3.1.2. Supply</p> <p>3.2.1. TW</p> <p>3.2.2. TW</p> <p>3.2.3. TW</p> <p>4. Supply</p> <p>5. TW</p>		
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information, joint operations, experience, practice, ideas, trainings, etc.			
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Pre-conditions

- 1.2. Adoption of amendments, to the Law on Movement and Stay of Foreigners and Asylum, and relevant bylaws.
- 2.1. Proper functioning of the existing MIS.
- 2.3. MFA Rulebook on Diplomatic Cards adopted.
- 2.7. Employment of necessary staff for proper running of the MoS Departments for Asylum and Immigration, and other relevant stakeholders (SFA, BP, MFA, SIPA, and MHRR), with emphasis on the IT staff necessary for proper running of the MIS and other databases financed by the EC.

Amounts (in €) Contracted and disbursed by quarter for the project

Contracted	1/4 2008	2/4 2008	3/4 2008	4/4 2008	1/4 2009	2/4 2009	3/4 2009	4/4 2009	1/4 2010	2/4 2010	3/4 2010
Contract 1.1 Twinning				0.75 M							
Contract 1.2 Service			0.27 M								
Contract 1.3 Supply					0.48 M						
Total			0.27 M	0.75 M	0.48 M						
Cumulated			0.27 M	1.02 M	1.5 M						
Disbursed	1/4 2008	2/4 2008	3/4 2008	4/4 2008	1/4 2009	2/4 2009	3/4 2009	4/4 2009	1/4 2010	2/4 2010	3/4 2010
Contract 1.1 Twinning					0.45 M			0.225 M	0.075 M		
Contract 1.2 Service				0.162 M		0.081 M			0.027 M		
Contract 1.3 Supply				0.288 M		0.192 M					
Total				0.45 M	0.45 M	0.273 M		0.225 M	0.102 M		
Cumulated				0.45 M	0.9 M	1.173 M		1.398 M	1.5 M		

Reference to laws, regulations and strategic documents:

Reference list of relevant laws and regulations:

- Law on the State Investigation and Protection Agency (Official Gazette of BiH, No. 29/04)
- The Law on the State Border Service (Official Gazette of BiH, No. 50/04)
- The Law on Service for Foreigners (Official Gazette of BiH, No. 54/05)
- Law on Movement and Stay of Aliens and Asylum (Official Gazette of BiH, No. 10/03, 04/04)
- The Law on Surveillance and Control of the State Border (Official Gazette of BiH, No. 56/04, 52/05)
- Law on Protection of Witnesses under Threat and Vulnerable Witnesses (Official Gazette of BiH, No. 21/03, 61/04)
- Law on the Witness Protection Programme (Official Gazette of BiH, No. 29/04)

– *numerous by-laws relating the implementation of these laws*

- B&H Strategy for fight against organized crime and corruption adopted in July 2006 – Special goals of the Strategy for fight against organized crime, item 9.

- National Action Plan for Combating Human Trafficking 2005-2007 (adopted in April 2005).

-Strategy of the Integrated Border Management adopted in July 2005.

- Reference to the European Partnership
- Reference to the Stabilization and Association Agreement
- Reference to MIPD

Details per Twinning

1.1. Provide assessment of the functionality of the current migration management – an assessment of the functionality of the current process and evaluation of need for restructuring the existing chain of command within the MoS, in order to facilitate closer cooperation between the existing sectors (division of responsibilities should be avoided). The assessment should analyze possible areas for overall streamlining of migration structures, focusing on devolving direct activities to operational/organizational units while retaining and improving the policy, coordination and management responsibilities of the Ministry.

1.2. Provide assistance in reviewing, revising, and drafting/proposing amendments, laws, bylaws, strategy, action plans and unified working standards of all migration agencies (draft standard operating procedures, professional standards, protocols, joint training curricula, joint operations etc.) in the field of migration management and fight against trafficking in human beings and illegal migration in accordance to EU acquis.

3.1.1. Identify future training needs of the SFA in order to perform its tasks and duties according to the relevant legislation.

3.2.1. Provide training to SIPA's Unit for Fight Against Trafficking of Human Beings and Witness Protection Unit, SFA, BP, and safe houses staff, in recognizing, rendering, interviewing, and treatment of VoTs.

3.2.2. Increase training capacity of the training unit within the MFA. Establish mechanisms for increasing contact and cooperation with training units of other BIH migration agencies.

3.2.3. Provide training for the Asylum Centre staff and staff of the permanent Centre for Irregular Migrants, in human rights of asylum seekers and immigrants, and in relevant international/EU standards.

5. Enhance cooperation among Office of the State Coordinator, MHRR, MFA, SFA, MoS Department for Asylum and Department for Immigration, Border Police, SIPA's Unit for Fight against Trafficking of Human Beings and Witness Protection Unit, NGOs and other relevant BIH actors, through the establishment of a coordination body/working groups and other mechanisms for exchange of information, joint operations, experience, practice, ideas, trainings, etc.

Activities will be covered by a Twinning of 18 month Resident Twinning Adviser (long-term expert) input with a minimum of 3 short-term experts to assist in specific fields of expertise. Profile of the Resident Twinning Adviser has already been determined. Required experts should be able to achieve the results under 3.3 of the Project Fiche.

Expected results: Functionality assessment of the current migration management; Laws and bylaws, strategies, and action plans amended/drafted according to the EU acquis; Harmonized working standards for all relevant migration agencies; Identified future training needs of the SFA in order to perform its tasks and duties according to the relevant legislation; SIPA, SFA, BP, MFA, MoS relevant departments, Asylum Centre, Immigration Centre, and safe houses for VoTs staff trained to perform their tasks and duties according to the relevant national legislation as well as to the EU and international standards; Coordination mechanisms among migration agencies established.

Details per service contract

2.1. Prepare functional analysis of the MIS and current databases within the relevant ministries and law enforcement agencies. Propose suggestions for further improvement of the system.

- 2.2. Identify and provide technical specification for necessary IT equipment in order to ensure proper functioning of the MIS and upgrade the existing software. Provide specified equipment. Ensure that the system can track migrants at all stages but can also act as a case-working system. Continued compatibility with EU systems and models should be ensured.
- 2.3. Create diplomatic cardholders database and determine cards issuance system for MFA. Prepare technical specification of necessary equipment for the establishment of the database and issuance system. Provide specified equipment.
- 2.4. Design and establish a software, for MHRR, for unified data elaboration (recognition, duration, and termination of refugee's status) of persons under international law protection. Prepare technical specification of necessary equipment. Provide necessary equipment.
- 2.5. Design and establish a database for the BP, for analysis and elaboration of data as the basis for the criminal analysis. Prepare technical specification of necessary equipment. Provide specified equipment.
- 2.6. Provide specification of activities and equipment necessary for establishment of the linkage between the existing VoTs' comprehensive database (administered by SIPA) and MIS. Establish the linkage and provide specified equipment. If funds sufficient, provide vehicle with special equipment for the witnesses transportation.
- 2.7. Provide training and education to relevant stakeholders' staff in managing the MIS and established databases.

Activities will be covered by a Service contract of 12 month key-expert input with short-term experts to assist in specific fields of expertise.

Expected results: Functional analysis of the MIS and current databases within the relevant ministries and law enforcement agencies; Provided technical specifications for equipment needed for the effective functioning of the MIS, database of diplomatic card holders (MFA), unified data register system (MHRR), database for the BP, and SIPA's Database on VoTs; MIS improved, database on diplomatic card holders, unified data register system, and BP professional database established; SIPA's database on VoTs linked to the MIS; and Relevant stakeholders' staff in managing the MIS and established databases trained.

Details per supply contract

Reference 2.2. Identify and provide technical specification for necessary IT equipment in order to ensure proper functioning of the MIS and upgrade the existing software. Provide specified equipment.

Beside the equipment which needs to be defined, as necessary, by the TA expert, MoS Department for Immigration provided a list of equipment defined as necessary for improvement of the MIS.

Total amount foreseen for the MIS supply is 100.000 EUR.

Reference 2.3. Create diplomatic cardholders database and determine cards issuance system for MFA. Prepare technical specification of necessary equipment for the establishment of the database and issuance system. Provide specified equipment.

Total amount foreseen for the diplomatic cardholders database supply is 20.000 EUR.

Reference 2.4. Design and establish a software, for MHRR, for unified data elaboration (recognition, duration, and termination of refugee's status) of persons under international law protection. Prepare technical specification of necessary equipment. Provide necessary equipment. The main reason for establishment of unified data register system is to have all

information about persons under international protection at one place, as well as to ensure data protection in accordance with EU standards.

Total amount foreseen for the unified data register system supply is 20.000 EUR

Reference 2.5. Design and establish a database for the BP, for analysis and elaboration of data as the basis for the criminal analysis. Prepare technical specification of necessary equipment. Provide specified equipment.

Currently, BP does not have a central data base which would contain a majority of interesting operational data and would be the source of information necessary for work on a daily basis. Due to the quantity of information collected by now, the analytical follow-up of the situation regarding respective type of crime becomes almost impossible without application of modern analysis software. Within BP there are several databases of modest capacity with no possibility of unique access, automatic search and good quality analysis making, storage of significant number of data at one place.

This activity should: Provide BP with specified equipment for the modern database development, done by experts under the service contract; and Purchase two servers of high capacity for data storage (main and reserve one).

Total amount foreseen for the equipment and servers necessary for the database establishment, as well as for the other equipment defined as priority by the BP management, in performing its duties, according EU standards, is 150.000 EUR

Note: The equipment necessary for the database establishment is priority.

Reference 2.6. Provide specification of activities and equipment necessary for establishment of the linkage between the existing VoTs' comprehensive database (administered by SIPA) and MIS. Establish the linkage and provide specified equipment. If funds sufficient, provide vehicle with special equipment for the witnesses transportation.

Beside the equipment that needs to be provided for the VoT's database improvement, the Witness Protection Unit within SIPA defined the provision of vehicle with special equipment as the priority for the performance of its tasks. The absence of vehicle, for the witnesses transportation from anywhere in BIH to the BIH State Court, is of transcending importance for the Witness Protection Unit functioning.

Total amount foreseen for the WPU supply vehicle and linkage of the VoTs database to MIS is 40.000 EUR.

Reference 3.1.2. Provide necessary equipment defined by the asylum centre management.

The carrying capacity of the Asylum Centre is 200 persons. In emergency cases, capacity can be increased up to 240 persons. The Asylum Centre facilities are made out of wood, built in 1998 during the immense immigration/persons flow from Serbia and Montenegro, and purely equipped.

Reference 4. Provide equipment as defined by NGOs (for the safe houses for VoTs).