

**Project Fiche – IPA Annual Action Programme 2007 for Bosnia and Herzegovina**  
**EU Support for Preparatory Activities for the Population and Housing Census in BiH,**  
**Phase I**

## **1. Basic Information**

**1.1 CRIS Number:**

**1.2 Project Title:** Preparatory Activities for the Population and Housing Census in BiH, phase I

**1.3 ELARG Statistical code:** 03.18 - Statistics

**1.4 Location:** Sarajevo, Bosnia and Herzegovina

**Implementing arrangements:**

**1.5 Contracting Authority:** European Community, represented by the European Commission for and on behalf of beneficiary country

**1.6 Implementing Agency:** EC Delegation in Bosnia and Herzegovina

**1.7 Beneficiary (including details of project manager):**

Agency for Statistics of Bosnia and Herzegovina (BHAS), Sarajevo (including Branch Office in Brčko District) in coordination with:

Institute for Statistics of Federation of Bosnia and Herzegovina, Sarajevo

Institute for Statistics of Republic Srpska, Banja Luka

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**Financing:**

**1.8 Overall cost:** 0,5 mil EUR

**1.9 EU Contribution:** 0,5 mil EUR

**1.10 Final date for contracting:** N+2

**1.11 Final date for execution of contracts:** N+4

**1.12 Final date for disbursements:** N+5

## **2. Overall Objectives and Project Purpose:**

### **2.1 Overall Objective**

To prepare for the Population and Housing Census in 2011 by building institutional capacity at the BiH Agency for Statistics.

### **2.2 Project Purpose**

To carry out the necessary preparatory activities needed to conduct the Population and Housing Census and to strengthen the coordination role of the BiH Agency for Statistics (BHAS).

### **2.3 Link with EP**

The 2005 European Partnership for BiH identifies short-term priority for *Statistics*:

“Develop reliable economic statistics and build up institutional capacity to produce and publish basic statistical data harmonised with European standards, in particular in the areas of national accounts, labour statistics and business statistics.”

In Bosnia and Herzegovina 2006 Progress Report (Brussels, 08.11.2006) in the chapter on European standards, situation in Statistics is described as follows:

“The statistical system of Bosnia and Herzegovina is not compliant with the relevant European standards. Classifications need to be introduced in many areas to establish comparability of statistical information with other European countries. At present, the country produces a very limited amount of economic data, lacking any comprehensive balance of payment statistics and any comprehensive national accounts data. GDP data are only produced on a yearly basis. The collection and processing of agricultural statistics remains deficient. The insufficient quality and availability of economic statistics, in particular concerning fiscal data, national accounts and external balances, is a serious constraint to any economic policy discussion, both within the authorities and with the international community.

Bosnia and Herzegovina's preparations in the field of statistics are in their initial phase. Ensuring completeness of data, especially through the proper co-ordination between all producers of statistics in Bosnia and Herzegovina, upgrading methodology and improving overall quality, remain the key challenges.”

#### **2.4 Link with Bosnia and Herzegovina MIPD 2007 – 2009**

This project is linked to Component 1 of the MIPD 2007-2009 Transition Assistance and Institution Building, specifically the area of intervention on European Standards, which supports the establishment and capacity building of agencies and institutions required for the implementation and enforcement of sectoral policies.

The collection and production of reliable statistics, in particular economic statistics, and their harmonisation with state, entity and European methodology, is emphasised as a key objective.

This project is listed as one in pursuit of this objective.

#### **2.5 Link with NSI Development Plan**

Multi Annual Programme of the BiH Statistics for period 2005 – 2008 (approved by BH Council of Ministers foresees activities in preparation for the Population Census within Demographic and Social Statistics, and the objectives are as follows “*Feasibility Study on Census to be prepared including the representatives of the statistical institutes to work on preparation; to define the coverage of the Census; to prepare all necessary maps, data entry and controls programme; to develop all the necessary classifications and codices, implement a pilot census, draft a Law on Census*”

It is obvious that there is growing need in BiH to produce much more reliable and comparable statistical data.

Population Census is one of the most important data resources for the statistics and the society in general.

### **3. Description of the project**

#### **3.1 Background and Justification**

The aim of the Population Census is to provide the State Government, the Entities, Cantons and Municipalities, and the civil society with necessary statistical data for the planning and application of the general development policy. Additionally the aim is also to increase the knowledge level and perception of the demographic, economic and social reality of Bosnia and Herzegovina.

The Population and Housing Census is one of the most important activities of official statistics and one of the most important data resources for the society in general.

According to the EU and UN recommendations the census should be carried out every 10 years.

The last Population & Housing Census in BiH was organised in 1991 by the Republic Statistical Office BiH in the former Yugoslavia.

Other countries in the Region have conducted censuses in the last decade: Croatia and Albania in April 2001, Macedonia and Serbia in 2002; Montenegro in 2003.

A population census is necessary because the war in Bosnia and Herzegovina (1992 -1996) resulted in significant migration flows of the population and huge devastation of dwellings.

The forthcoming census should take into account the large number of refugees and displaced persons; their previous and present territorial distribution and basic demographic, social and economic structures in fulfilment of Annex VII and Annex X of the Dayton Agreement.

The results of Census will provide a better view of the dynamic social and economic processes and demographic trends.

Census data is relevant and important both for the implementation of significant projects in the field of scientific research and in finding solutions for practical issues related to daily social and economic affairs

The Census of Population, Households and Dwellings will be conducted throughout the whole territory of Bosnia and Herzegovina and will cover the total number of basic units of enumeration.

As countries in the Region are planning next Census for 2011, this year should be choice for BiH as well. This is also a recommendation by EC and UNDP.

The first pre-preparation activities have been implemented and further preparation will be continued in 2007. The draft project proposal "Population and Housing Census of Bosnia and Herzegovina" developed in cooperation with UNFPA presents the result of this pre-preparation activity.

The precondition of all future activities is the formal approval of the Council of Ministers for the formal conduct of Population census. Council of Ministers also has to define its concept and exact year and performance.

The first visible sign of preparation activities and necessary precondition would be the establishment of a Central Bureau on the state level and soon after these two Entity Bureaus on the entity level.

According to the Concept paper: "**The Central Census Bureau** is an operational statistical body responsible for census activities, headed by the Director of the BiH Agency for Statistics, and composed of professional staff from the BiH statistical institutions.

**Entity Census Bureaus** are operational statistical bodies responsible for census activities under the competence of the entity statistical institutions. Entity Census Bureau are headed by the Directors of the Entity Statistical institutions, and composed of professional staff from the entity statistical institutions.

The technical part of preparatory activities is mostly described in the Concept Paper but some recommendations remain subject to revision and final agreement by all stakeholders.

**Coordination mechanisms** and responsible bodies are to be defined by this project and fully operational in the second phase of it.

An important pre-condition for the success of the Population Census is the establishment of a monitoring mechanism.

The detailed and comprehensive planning of the monitoring mechanism for the entire process of the Population census will be the subject of this project. Independent monitoring activities should be transparent from the very beginning and carefully planned and implemented. Therefore, members of the monitoring group should be carefully selected from experts with sufficient international experience.

The existence of up-to-date maps (**Cartography documentation**) is a key element of a population & housing census.

This project will define the methodology for mapping the statistical and enumeration areas, and concrete arrangements for the production of maps will be prepared and agreed in close cooperation with Geodetic Administrative Offices and Ministry of Civil Affairs.

The first phase of this project should support the important task of initiating the preparation processes in general and the start up of the Central Census Bureau as the focal point for the next Population census in BiH.

Phase II of the project is considered as the final technical preparation phase (it is foreseen to last for two years) and should provide assistance and support for the implementation of the Pilot Census; procurement of the necessary equipment for conducting the Census; conducting the Census; data processing and analysis; and the publication of the results.

The success of the second phase will fully depend on the successful preparation activities of the first. The two phases will run consecutively without termination and breaks.

Prompt EU assistance and involvement is very much needed. Respecting EU recommendations and harmonisation with EU legislation in relation to this issue are preconditions for achieving relevant and recognised results.

In conclusion:

- There is an important need for BiH to produce reliable and comparable statistical data.
- A Population Census is one of the most important sources of demographic and social statistical data.
- Successful implementation of the Population census depends very much on timely and comprehensive preparation.
- Due to the complexity of BH statistical system, the preparatory activities should be carried out carefully and with technical expertise provided by the international community.

### **3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact (where applicable)**

As already told the Population and Housing Census is one of the most important activities of official statistical organisations and one of the most important data resources of the country.

This Population and Housing Census shall provide statistical data comparable with other countries, since they will be produced according to European and international standards.

The Population Census will also produce important secondary effects for the statistics in BiH:

- creation of a sample frame for all statistical surveys in Bosnia and Herzegovina

- correction of the civil registration system of vital statistics
- creation of the required statistical and administrative registers
- training of professional staff and increasing the technical capacities of the BHAS and two Entity Statistical Institutes

### **3.3 Results and measurable indicators**

Results could be roughly divided in following three main categories where each category consists of more specific results as defined in the attached Logical Framework Matrix:

**R1 Capacity of BH statistical institutions (particularly BHAS) strengthened through establishment and functioning of the Central Census Bureau (state level).**

**R2 Documentation related to the technical issues/preparation process, harmonised with EU standards, developed, agreed and accepted.**

**R3 IT needs analysis done and specification prepared**

### **3.4 Activities**

For Result 1:

- Initial activities of the Central Census Bureau including detailed analysis of all available documentation - carried out by long term expert (LTE)
- Preparation of activity plan for the establishment of Entities Bureaus – carried out by LTE together with staff from three institutions
- Preparation of activities list and division of the work among three Bureaus prepared – carried out by LTE together with staff from three institutions
- Needs analysis based on all foreseen activities carried out by LTE together with staff from three institutions
- Final preparation of organisational structure including proposed staffing.
- Preparation of training needs for the staff in Bureaus and related materials - carried out by LTE and STE
- Preparation of study visits - by LTE
- Study visits to a EU country and regional one – arranged by LTE/STE
- Implementation of training activities in country – workshops and seminars for personnel prepared by LTE and STEs

For Result 2:

- Revision of the Concept paper by established working groups (established by representatives from statistical institutions and other relevant stakeholders)
- Changes and new recommendations agreed by all involved parties – process led and supported by LTE and STEs
- Preparation of the final activity plan for the conduct of the Population census - done by LTE and STEs together with staff from three institutions
- Translation of EU documentation and preparation of harmonised local documentation – translation provided and paid through service contract; documentation prepared by all involved parties, supervised by LTE
- Work on preparation and elaboration of questionnaires and manuals - by staff from three institutions supervised by LTE and STE
- Work, discussions and proposals in relation to the monitoring process – by all involved parties supervised and led by LTE/STE
- Working group for cartography established and all analyses done – whole process supervised by LTE/STE and professionals from different relevant institutions involved

- Solution and proposal for maps production prepared –by working group and supported by LTE/STE
- Preparation of various other documentation (based on the agreed proposals)

For Result 3:

- IT analysis and preparation of specification needed for the conduct of the Census –by IT expert (STE)
- Preparation of training list and related materials – research: by IT expert in cooperation with local staff

### **3.5 Conditionality and sequencing**

An order to successfully start and complete implementation of the project it is necessary to fulfil following preconditions:

Political decision about next Population Census in BiH on the state level has to be adopted and agreed by all involved parties in 2007 or beginning of 2008.

Other assumptions are:

1. Comprehensive and detailed plan of activities to be prepared by BHAS in 2007 based on the Concept Paper (UNFPA),
2. Sufficient resources have to be available
3. Support of policy-makers
4. Strong management capacity available
5. Qualified staff available in all related and relevant fields

### **3.6 Linked activities**

As the pre-preparation activity for population census, three Statistical institutes in Bosnia and Herzegovina in cooperation with United Nations Population Fund (UNFPA) have drafted Project Proposal for the pre-preparation of the Census of Population, Households and Dwellings in Bosnia and Herzegovina.

This project was implemented in 2005-2006 resulting in the so called “Concept paper”. It was prepared by the staff from three institutions and international expert who spent in total about 2 months in BiH.

The Concept Paper has to be presented to a broader public. Its content presents a very important base for the future activities. Certain conclusions and recommendations have not been agreed by professionals from all three Institutes who actively took part in the project implementation.

Nevertheless, this document remains a key input to the preparation and planning of the Population Census.

The BH Ministry of Civil Affairs is planning to implement a project “Orthophotos and Positioning Services for a Spatial Information Infrastructure of BiH”, which should set up the basis for orthophotos. This is important for the production of the maps that will be used for Population census and if the MoCA project on Spatial Information Services for BiH is going to be implemented successfully, the infrastructure for producing cartography documentation will be available by the end of 2008.

### **3.7 Lessons learned**

Preparation for the census is long process and requires commitment of all involved parties with clearly defined roles.

Recently implemented project funded by UNFPA where staff from three institutions was equally engaged showed that very often two or three different opinions exist on different technical issues and sometimes it was difficult and time consuming to make a final decision.

In the future, there is a clear need for technical support to help in creating efficient mechanisms for solving technical issues and making decisions.

#### 4. Indicative Budget (amounts in €)

Activities	TOTAL COST	SOURCES OF FUNDING										
		EU CONTRIBUTION				NATIONAL PUBLIC CONTRIBUTION					PRIVATE	
		Total	% *	IB	INV	Total	% *	Central	Regional	IFIs	Total	% *
Activity 1												
contract 1.1		500 000	100	500 000		0	0				0	0
<b>TOTAL</b>	<b>500 000</b>	<b>500 000</b>				<b>0</b>	<b>0</b>				<b>0</b>	<b>0</b>

\* expressed in % of the Total Cost

#### 5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of Contract	Project Completion
Contract 1	4 <sup>th</sup> quarter 2007	2 <sup>nd</sup> quarter 2008	2 <sup>nd</sup> quarter 2009

#### 6. Cross cutting issues (where applicable)

##### 6.1. Equal Opportunity

No discrimination of whatever nature will be applied.

The principle of non-discrimination regarding nationality, gender, religion and race will be applied during tendering, contracting and implementation of this project and all parties involved in all phases of the project will have equal opportunity.

The project will support BHAS and its partners in order to recognize and address issues of equal opportunity.

##### 6.2 Environment

No environmental impact is expected.

##### 6.3 Minorities

Please see 6.1 above.

## **LIST OF ANNEXES**

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## ANNEX I: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR Project Fiche	Programme name and number: <u>Preparatory Activities for the Population and Housing Census in BiH, phase I</u>	
	Contracting period expires	Disbursement period expires
	Total budget : 500,000 EUROS	IPA budget:500,000 EUROS

Overall objective	Objectively verifiable indicators	Sources of Verification	
Capacity building for the Agency for Statistics including preparation for the census 2010 – 2011	By the end of 2008 statistical system in BiH coordinated in preparation for Census implementation and all necessary documentation is in place	- MoU/Agreement on Conduction of Population Census between three institutions agreed and signed - Legislative documentation available	
Project purpose	Objectively verifiable indicators	Sources of Verification	Assumptions
<ul style="list-style-type: none"> <li>Implementation of necessary preparation activities needed for conduction of Population Census.</li> <li>Strengthen primarily the capacity of BHAS and two Entities' institutes</li> </ul>	Documentation prepared and available		Efficient management in all three statistical institutions Sufficient number of professional staff available
Results	Objectively verifiable indicators	Sources of Verification	Assumptions
<b>R1 Capacity of the BH statistical institutions, particularly of the Agency/BHAS strengthened through the establishment of Central Census Bureau (state level) and its functioning</b> R1.1 - Central Bureau is in operation and basic training provided for the staff R1.2 - Activity plan with the timetable, for the Census preparation and establishment of Entities Bureaus and sub-office in Brcko District prepared.	Central Census Bureau established.  Two Entities' Bureaus established.	Central Census Bureau operational and all related documentation prepared and available.  Regular progress reports for EC.	Comprehensive and detailed plan of activities for 2007 and 2008 prepared by BH statistics institutes

<p>R1.3 - Detailed Organisational structure of Bureau(s) developed and agreed among three statistical institutions together with external stakeholders</p>			
<p>R1.4 - Entities' Bureaus established</p>			
<p><b>R2 Documentation in relation to the technical issues/preparation process developed, agreed and accepted</b></p>			
<p>R2.1 - Final Activity plan for the conduction of the Population Census prepared</p>	<p>A number of meetings in relation to all issues held, different proposals discussed and agreed</p>	<p>Minutes from the meetings. All necessary documentation harmonised with EU and other international standards in place. Activity plan available.</p>	
<p>R2.2 - Draft Methodology for the Census implementation prepared including Questionnaires and manuals</p>	<p>Methodologies agreed and accepted</p>		
<p>R2.3 - Proposal for the efficient monitoring mechanism of all Census activities developed and agreed</p>		<p>Documentation on monitoring process available</p>	
<p>R2.4 - Cartography methodology defined and solution for maps production agreed with Geodetic Administrative Offices and Ministry of Civil Affairs</p>		<p>Proposal for cartography methodology and maps solution in place.</p>	
<p><b>R3 IT need analysis done and specification prepared</b></p>			
<p>R3.1 - IT need analysis carried on and specification of equipment needed for conduct of the Census prepared</p>	<p>Research and meetings</p>	<p>Specification of needed IT equipment approved and available</p>	
<p>R3.2- list of necessary related trainings prepared</p>			

Activities	Means	Costs	Assumptions
<p><b>1.</b></p> <p>A1.1 – Initial activities of the Central Bureau including detail analysis of all available documentation</p> <p>A1.2 – Preparation of activity plan for the establishment of Entities’ Bureaus and sub office in Brcko District</p> <p>A1.3 - Preparation of activities list and division of the work among three Bureaus prepared</p> <p>A1.4 - Need analysis based on all foreseen activities</p> <p>A1.5 - Final preparation of organisational structure with number of needed staff</p> <p>A1.6 - Preparation of training list for the staff in Bureaus and related materials</p> <p>A1.7 - Preparation of study visits</p> <p>A1.8 - Study visits to a EU country and regional one</p> <p>A1.9 - Implementation of training activities in country</p> <p><b>2.</b></p> <p>A2.1 – Revision of the Concept paper (document produced with UNFPA) by working groups that will be established by representatives from statistical institutions and other relevant stakeholders</p> <p>A2.2 – Changes and new recommendations agreed</p>	<p>Technical assistance (service contract):</p> <p>1 long term expert (demographer)</p> <p>2 - 3 short term experts (demographers e.g: specialist for cartography specialist for monitoring specialist for some specific modules e.g. migration)</p>	<p>500,000 EURos</p>	<p>Premises for the Bureau(s) provided by BiH authorities (state and entity level)</p>

<p>A2.3 - Preparation of the final activity plan for the conduction of Population census</p> <p>A2.4 – Translation of EU documentation and preparation of harmonised local documentation</p> <p>A2.5 – Work on preparation and elaboration of questionnaires and manuals</p> <p>A2.6 –Work, discussions and proposals in relation to the monitoring process</p> <p>A2.7 - Working group for the cartography established and all analyses done</p> <p>A2.8 - Solution and proposal for maps production prepared</p> <p>A2.9 - Preparation of other different documentation (based on the agreed proposals)</p> <p><b>3.</b></p> <p>A3.1- IT analysis and preparation of specifications</p> <p>A3.2 - preparation of training list and materials</p>			
	IT expert		



**ANNEX II: Amounts (in €) contracted and disbursed by quarter for the project**

<b>Contracted</b>	<b>4<sup>th</sup> q 2007</b>	<b>1<sup>st</sup> q 2008</b>	<b>2<sup>nd</sup> q 2008</b>	<b>3<sup>rd</sup> q 2008</b>	<b>4<sup>th</sup> q 2008</b>	<b>1<sup>st</sup> q 2009</b>	<b>2<sup>nd</sup> q 2009</b>	<b>3<sup>rd</sup> q 2009</b>
<b>Contract 1</b>			500 000					
<b>Cumulated</b>			500 000					
<b>Disbursed</b>								
<b>Contract 1</b>			100 000		350 000			50 000
<b>Cumulated</b>			100 000		450 000			500 000

## **ANNEX III: Reference to laws, regulations and strategic documents:**

### **Institutional framework**

Institutions involved and responsible for the census implementation

- The BiH Agency for Statistics according to the Article 8 of the BiH Law on Statistics shall coordinate planning, maintaining and publishing of the results of the BiH Census of Population, Households and Dwelling Units pursuant to the General Framework Agreement, Annex 7 and 10.
- Institutions and organisations in BiH responsible for census operations (BiH Law on Census):
  - FBiH Institute of Statistics and Institute of Statistics of Republika Srpska,
  - Entity institutions and organizations responsible for census operations (Entity Laws on Census Organization)

**The BiH ministries** that are responsible for census operations in addition to the Census bodies created by the *State Law on Census* are:

- The BiH Ministry of Defence,
- The BiH Ministry of Foreign Affairs,
- The BiH Ministry of Justice
- The BiH Ministry of Civil Affairs
- The BiH Ministry for Human Rights and Refugees
- The BiH Ministry of Security

**The bodies and organizations in the entities**, pursuant to the *Entity Laws on Census Organization*, that shall be responsible for the census preparation, organization and taking are, within the scope of competence, the following authorities:

- In FBiH: Ministry of Justice, Ministry of Internal Affairs, Ministry of Displaced Persons and Refugees, Bureau of Geodetic and Property Issues;
- In Republika Srpska: Ministry of Justice, Ministry of Veterans and Disabled Persons Protection, Employment Bureau, Republic Geodetic Administration Office;

### **LEGAL FRAMEWORK FOR POPULATION CENSUS**

#### ***Constitutional aspects***

- *State Constitution*: the legal basis to enact the Laws on Population is defined in the Article 1 and/or Article 3, paragraph 1- Competencies of the BiH institutions, under the subparagraphs f, g and h.
- *Federation of Bosnia and Herzegovina Entity Constitution*: the legal basis to enact the Law on Population is defined in the Article 4.A.20/1.d according to which the Federal Parliament is competent to enact the Law on the Implementation of the Federal Authority Function.
- *Republika Srpska Entity* : the legal basis to enact the Law on Census in the Amendment 32, paragraph 9 to the Constitution of the Republika Srpska, by which the Republika Srpska defines and provides collection of statistical data being of general interest. The

Parliament of the Republika Srpska is obliged to enact this Law pursuant to Article 70, paragraph 2.

### ***Existing Laws on Statistics***

- *State*: BiH Law on Statistics (*Official Gazette of BiH*, 26/04 and 42/04) establishes the BiH statistical system with clear definition of the competencies of the BiH Agency for Statistics and entity statistical institutes for the organization, preparation and distribution of statistical data.  
The Article 8 of the BiH Law on Statistics stipulates that the BiH Agency for Statistics shall coordinate planning, maintaining and publishing of the results of the BiH Census of Population, Households and Dwelling Units pursuant to the General Framework Agreement, Annex 7 and 10.
- *FBiH*: Law on Statistics (*Official Gazette of FBiH*, 63/03) says that the Federal Institute of Statistics is the competent body for the statistical activities in the FBiH. The Article 9 of this Law defines the activities related to the organization and implementation of the statistical surveys under the competence of the Federal Institute of Statistics.
- *Republika Srpska*: Law on Statistics (*Official Gazette of the RS*, 85/03) says that the Republic Institute of Statistics is the competent body for the statistical activities. Article 13 of the Law says that the large scope of statistical activities shall be defined by a separate law.

### **International Recommendations**

The *Recommendations for the 2010-2011 Censuses of Population and Housing in the ECE Region* jointly prepared by the United Nations Economic Commission for Europe and the Statistical Office of the European Communities (Eurostat), shall be relevant for the Census. These recommendations are aimed at facilitating and improving the international data comparability by harmonizing the definitions and classifications of the population censuses in the region. For this, they provide detailed definitions of the units of enumeration, characteristics and modalities specifying them as obligatory and/or facultative, etc.

### **In preparation: DRAFT State Law on Census**

The *State Law on Census* defines the organisation and provision of financial resources of the BiH Agency for Statistics and other bodies and organisations competent for the Census activities in BiH to carry out the activities and operations during preparation, taking and processing of the census documents.

The objective of the *State Law on Census* is to regulate uniformly and legally the Census:

The draft *State Law on Census* is the first proposal of the Sub-Group on legal regulations and UNFPA consultant and can be used only as working document and the base for further discussion and development.

Appropriate verification by legal specialists should be applied to this draft law in order to be sure that all proposed provisions are fully compatible with the *Law on Statistics*.

Several Articles in this Draft Law are considered as controversial, and no agreement has yet been reached.



**ANNEX IV: Details per EU funded contracts**  
**For TA contracts: List of tasks expected from the contractor**

The task of experts:

- Ensure and support the completion of results R1.1R1.4; R2.1–R2.4; R3.1-R3.2
- Coordination of the project activities
- Ensuring efficient implementation of the project
- Analyses, evaluation and writing report
- Preparation of study visits for BH staff (selection of the countries with some similarity with BiH whose experience in conducting Population census could be useful for BiH staff)
- Arranging study visits of BH staff to the relevant EU and regional countries
- Arranging training of the BH staff according to the need analysis and prepared list
- Training of BH staff in specific field
- Other technical assistance and support in specific areas (cartography/GIS, IT, sampling, migration)

Experts Profile

The involved and engaged experts should have:

- At least 5 years of experience concerning population census
- Good knowledge of EU legislation in related field
- Practical experience in conducting population census
- Experience in project management
- Good leadership and communication skills
- Excellent in English
- Experience in elaborating and implementing training programmes

At least one expert should come from the countries in Region and

- have experience in conducting last round of population census,
- be familiar with BiH situation
- have good management and communication skills