

**Standard Summary Project Fiche**

**IPA decentralized National programmes**

**Project number: TR 07 02 01**

**TWINNING NO: TR 07 IB AG 02**

**1.1 CRIS Number:**

**1.2 Title:** Plant Passport System and Registration of Operators

**1.3 Sector:** “Food Safety, veterinary and Phytosanitary policy-Phytosanitary”

**1.4 Location:** Turkey

**Implementing arrangements:**

**1.5 Implementing Agency:**

The Central Finance and Contracts Unit (CFCU) will be Implementing Agency and will be responsible for all procedural aspects of the tendering process, contracting matters and financial management, including payment of project activities. An organigramme of the institutional framework is displayed in Annex III.

The Head of the CFCU will act as Programme Authorizing Officer.

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**1.6 Beneficiary (including details of SPO):**

Beneficiary of the project is the Ministry of Agriculture and Rural Affairs. An organigramme of the institutional framework is displayed in Annex III.

Details of the Senior Programme Officer (SPO) are as follows:

Mr. Abdülmecit YEŞİL

Head of Department of Plant Quarantine and Seed Services

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**1.7 Overall cost:** 1,140,000 €

**1.8 EU contribution:** 1,105,000 €

**1.9 Final date for contracting:** 2 years after the date of signing the FA

**1.10 Final date for execution of contracts:** 4 years after the date of signing the FA

**1.11 Final date for disbursements:** 5 years after the date of signing the FA

## **2. Overall Objective and Project Purpose**

### **2.1 Overall Objective:**

To prepare plant health sector of Turkey for EU accession.

### **2.2 Project purpose:**

A plant passport system is established on pilot plant groups (*Prunus* spp. apricots, peaches, cherry and sour cherry; pokeroak, *Malus* spp., *Pyrus* spp.) that will be expanded to other plant groups as specified in Council Directive 2000/29/EC.

### **2.3 Link with AP/NPAA / EP/ SAA**

2006 Accession Partnership identifies alignment of the veterinary, food safety, and phytosanitary legislation and building up the necessary administrative capacity to implement the veterinary, phytosanitary and food legislation as medium term priorities.

Adoption of a program with regard to transposition of phytosanitary acquis, strengthening of administrative, scientific, and technical structures for implementation of EU acquis in terms of plant protection and strengthening of inspection regulations in local production with regard to import of plant and plant products and food process-industry establishments were specified as well in 2003 AP as short term priority.

Adoption of secondary legislation on plant passport and registration of operators, which falls under the scope of this Project Fiche are emphasized as 2003 NPAA medium term priorities.

NPAA also identifies, in Table 7.3.2 Schedule of Necessary Institutional Changes, two main capacity building measures with direct reference to this project fiche: **i)** training of **MARA** staff on plant passports, registration of plant product producers, and surveys, and **ii)** technical assistance for the determination of the system to be used for plant passport practices and official controls and for the development of a database; development of a database for plant product producers and importers.

### **2.4 Link with MIPD**

**Section 2 – Pre-accession assistance strategy for the period 2007-2009 of Multi-annual Indicative Planning Document (MIPD)** identifies agriculture, particularly meeting veterinary and phytosanitary norms, as one of the priority areas for support. It further identifies **main priorities and objectives** on agriculture (including veterinary and phytosanitary issues, as well as the fisheries sector) under IPA **Component I**.

### **2.5 Link with National Development Plan (where applicable)**

*Not applicable*

### **2.6 Link with national/ sectoral investment plans (where applicable)**

*Not applicable*

### **3. Description of project**

#### **3.1 Background and justification:**

According to the EU requirements the system of plant commodity trade control obliges the registered subjects to, among others, keeping records of quantity, origin and type of plant material put into market, keeping all documentation connected with commodity movement and transactions, cooperation with Plant Health and Seed Inspection Service (PHSIS) and an agreement to carry out phytosanitary controls on their premises by PHSIS inspectors. At the same time, all registered firms are subject to checks conducted by PHSIS including an inspection of plants and control of documentation at least once a year. Plant passports are issued on the basis of the results of these controls and laboratory results. Plant material listed in the annex VA of the EU Council Directive 2000/29/EC and put into market by registered entrepreneurs are to be accompanied by a plant passport. A plant passport may accompany a single plant, bulk container or means of transport depending on the type of material, its destination and form of distribution. The plant passport ensures that plant product to which it is attached complies with phytosanitary and quality requirements homogenous to all EU Member States.

The entrepreneurs producing, marketing or importing of the following plants and plant products are to be subject to an obligatory registration:

- propagation material such as, among others, seeds, cutting, rootstock, grafts, seedlings and plants intended for planting, bulbs, tubers, corms, rhizomes, etc.;
- seed and ware potatoes; citrus fruit and other fruit imported from non-European countries;
- wood of plane tree (*Platanus*), chestnut tree (*Castanea sativa*) and coniferous plants; separated bark of chestnut tree (*Castanea sativa*) and coniferous plants.

A scope of plant material whose producers and traders are subject to registration is listed in the EU Council Directive 2000/29/EC in the annex VA, IVAII (seeds), VB (importers) and in the Commission Directive 93/50/EC.

Turkey does not have an efficient traceability system for plants and plant products other than propagating materials. This is because of the fact that plants cannot be kept under registration. This leads inadequate controls of production places and producer and importer registry records. Only propagating materials, which are issued plant health certificate can be traced in terms of soil analysis, disease and pest controls. It is foreseen that application of plant passport system at the beginning preferably on certain plants as mentioned before, will start following adoption of secondary legislation concerning plant passports. Such a system will make it easier to control and trace propagating materials by Ministry staff. Since a general plant producers' registration system does not currently exist in Turkey, it would be a better approach to start with on a group of plants and continue with the overall system via a follow up project.

There is no plant passport system in Turkey in line with EU. In EU countries, producers and importers are registered, as plant and plant products traded may have risk in terms of

phytosanitary. Therefore, producers and production places are inspected regularly and issued a plant passport. This system enables reduction of outbreak risk of quarantine organisms, as all plants have plant passport which have all necessary information that ensures tracing back to origin. Turkey has to establish such a system within the framework of EU harmonization. This project will provide technical and institutional support required for establishment of such a system.

In this context, development of EU legislation regarding plant and plant products and efficient improvement of implementing capacity shall be achieved. Strengthening of institutions conducting phytosanitary services by necessary technical trainings and support to improve information and experiences of technical staff working in the institutions shall be obtained. During the pilot phase, the project will cover some of the planting materials listed in the Council Directive 2000/29/EC (point 1.1. of part A of Annex V) and relevant to Turkey; these plants are *Prunus* spp. apricots, peaches, cherry and sour cherry; pomefruit, *Malus* spp., *Pyrus* spp.

### **3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact (where applicable)**

The project will assist the beneficiary to draw a strategy to implement plant passport system in Turkey. The project will be implemented for specific commodities, which will be the first step to put the system into force. The experiences of this project will enable MARA to do necessary institutional changes and identify the requirements for the implementation of the system, and then the system will be widened to other commodities.

### **3.3 Results and measurable indicators:**

Results expected from this project are:

1. Secondary legislation concerning plant passport system and registration of operators for products covered by the project—is harmonized and effectively enforced.
2. Administrative and technical capacity of GDPC and provincial directorates are strengthened in order to improve the efficacy of plant health controls.
3. The current network system is reinforced to ensure registration of all types of operators

Indicators of achievements of the above-mentioned results are:

1. Related legislation is put into force by the end of 2009
2. Approximately 80 operators will have been registered to the system by the end of first year of the project.
3. Twenty- two inspectors will have been trained in Member State by the end of first year of the project according to training of trainers approach.
4. Rest of the thousand inspectors countrywide trained through training of trainers.
5. Regulation(s) and instruction(s) on registration of operators and plant passport system were delivered to all inspectors.
6. Producers, importers, store-owners and operators of specific plants mentioned in Point 2.2 were informed.
7. The format of the plant passport was fixed and published officially.

### **3.4 Activities:**

The activities of the project will be carried out by means of a Twinning contract and a supply contract. Legislative alignment will be completed in the first year of the twinning and pilot implementation will be performed in the second year. Registration of operators and issuing of plant passports for four pre-selected plant species in Turkey will be materialized. In order to ensure this, experts will assist in registering and issuing plant passports through vocational training.

### **1. Twinning to obtain results No. 1 and 2**

A 24 months duration Twinning project is envisaged. The activities to be carried out by the counterpart are as follows:

- Assessment of current EU and Turkish legislation on Plant Passport and registration of operators and existing administrative structures to implement these legislation, including recommendations for an extended implementation in the future
- Assistance on drafting of secondary legislation concerning plant passport system and registration of operators for products covered by the project in compliance with the relevant EU legislation.
- Organization of workshops on implementation of legislation concerning plant passport and registration of operators.
- Technical staff working at Plant Protection Departments of Province Directorates are responsible to inspect nurseries for quarantine organisms. Owing to the fact that these staff will be responsible for the implementation of Plant Passport System in future, they will be in the twinning program. So, training of trainers approach will be applied in the project and selected trainers will train other staff.
- Assisting GDPC staff in preparation of an action plan for the establishment of a central plant passport unit.
- Assisting staff of MARA Provincial Directorates on their roles and involvement within the overall system.
- Assisting GDPC to prepare selection criteria and job description for inspectors who will be working for the plant passport unit,
- Study visits for 22 inspectors to a MS on the implementation of plant passport and registration for 12 days (Participants will be selected among inspectors who have experience on nursery and market controls).
- Training of the inspectors who will be issuing the plant passports on the preparation of plant passports.
- Training of stakeholders such as producers, importers and warehouse operators on implementation of plant passport system.
- Workshops for the producers, importers and other interested parties in order to inform them on registration and plant passport systems.
- Assistance to the Supply Contractor in developing software and establishment of database to be used for registration of operators and plant passport system during pilot phase.

### **2. Supply contract to obtain result No. 3**

The current network system will be strengthened by an additional server and a software program, which will then be integrated to the existing farmer registration system. There is no suitable software available in the market, therefore it is expected that the company shall develop/customize the software and also provide the necessary hardware (server, RDBMS and other necessary equipment). The supplier is expected to give training on the use of the software once it has been developed/ customized.

**3.5 Conditionality and sequencing**

MARA will ensure that necessary legislation is in place allowing implementation of project. The beneficiary will provide necessary human and material resources for the implementation of the Twinning contract. Tendering procedures will go in parallel for Twinning and Supply components. So, actual registration will start during project.

**3.6 Linked activities**

Previous project “Support to Turkey’s alignment to the EU acquis in the Phytosanitary Sector” was implemented under 2002 financial program. Import and export plant quarantine applications, development of laboratory capacities, pesticide quality and residue control systems and MRL (Maximum Residue Limits) were the components of the project. During the project, plant passport applications were slightly studied related to import. However, there was no detailed study and information on registration of producers, importers and plant passport.

**3.7 Lessons learned**

MARA has implemented “Support to Turkey’s alignment to the EU acquis in the Phytosanitary Sector” Project (TR 0203.06). The basis of phytosanitary issues are established with this project and MARA has the knowledge about the EC phytosanitary legislation and control requirements. This project will be the second step to reinforce the controls in phytosanitary sector that will complement the abovementioned Project. In previous project beneficiary side was inexperienced for EU funded project, however now there is sufficient experience to carry out project. Since it was a big project having 5 components, PAA (pre accession adviser) could not cover many components efficiently, only organized meetings and trips and also reporting. Before starting, project team will be established and will be approved by MARA officially. RTA of this project will have experience on plant passport, so he/she will be directly involved on the implementation of the project. More efficient information exchange system will be established among project team, RTA, MARA and others.

**4. Indicative Budget (amounts in €)**

	TOTAL PUBLIC COST	SOURCES OF FUNDING							
		EU CONTRIBUTION				NATIONAL PUBLIC CONTRIBUTION			
		Total	% *	IB	INV	Total	Type of cofinancing (J / P) **	% *	Central
Activities									
Activity 1									
Twinning contract	1 000 000	1 000 000	100	1 000 000					
Activity 2									
Supply Contract	140.000	105.000	75		105.000	35 000		35 000	

<b>TOTAL</b>	<b>1 140 000</b>	<b>1 105 000</b>			<b>35 000</b>			
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\*\* compulsory for INV (minimum of 25 % of total EU + national public contribution) : Joint cofinancing (J)

co financing (P) per exception

\* expressed in % of the Total Public Cost

Co-financing excluding supply is as follows:

- Travel expenses an per diem of Turkish inspectors who will participate in meetings related with the project subjects in Turkey will be afforded by MARA
- Travel expenses of inspectors to MS or between MS will be afforded by MARA
- Adequately equipped office space for the RTA and the RTA assistant for entire duration of their secondment
- Adequate conditions for the STEs to perform their work while on mission to the BC.
- Training and conference venues, costs of catering (if any), as well interpretation equipment.

## 5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of contract	Contract Completion
Twinning	October 2007	July 2008	July 2010
Supply	April 2008	August 2008	January 2009

1. Final payment: Exactly 4 years after the date of signing the FA
2. Completion of activities: Final date is exactly 4 years after the date of signing the FA

All projects should in principle be ready for tendering in the 1<sup>ST</sup> Quarter following the signature of the FA

## 6. Cross cutting issues (where applicable)

### 6.1 Equal Opportunity

Participation in this project will be open to both males and females involved in the sector. Records of professionals' participation in all project related activities will reflect this and will be kept with the project documentation.

### 6.2 Environment

*Not applicable*

### 6.3 Minority and vulnerable groups

According to the Turkish Constitutional System, the word minorities encompasses only groups of persons defined and recognized as such on the basis of multilateral or bilateral instruments to which Turkey is a party.

This project has no negative impact on minority and vulnerable groups. Training programs and workshops will be held in buildings where access to buildings for handicapped people is possible.

## ANNEXES

- 1- Log frame in Standard Format
- 2- Amounts contracted and Disbursed per Quarter over the full duration of Programme
- 3- Reference to institutional framework
- 4- Reference to laws, regulations and strategic documents:
  - Reference list of relevant laws and regulations
  - Reference to AP /NPAA / EP / SAA
  - Reference to MIPD
  - Reference to National Development Plan
  - Reference to national / sector investment plans
- 5- Details per EU funded contract (\*) where applicable:
  - For *TA contracts*: account of tasks expected from the contractor
  - For *twinning covenants*: account of tasks expected from the team leader, resident twinning advisor and short term experts
  - For *grants schemes*: account of components of the schemes
  - For *investment contracts*: reference list of feasibility study as well as technical specifications and cost price schedule + section to be filled in on investment criteria (\*\*)
  - For *works contracts*: reference list of feasibility study for the *constructing works* part of the contract as well as a section on investment criteria (\*\*); account of services to be carried out for the *service part* of the contract

(\*) non standard aspects (in case of derogation to PRAG) also to be specified

(\*\*) section on investment criteria (applicable to all infrastructure contracts and constructing works):

- Rate of return



- Co financing
- compliance with state aids provisions
- Ownership of assets (current and after project completion)

**ANNEX 1: Logical framework matrix in standard format**

LOGFRAME PLANNING MATRIX FOR Project Fiche for		Programme name and number	
<b>Plant Passport System and Registration of Operators</b>		Contracting period expires 2 years after the date of signing the FA	Disbursement period expires 5 years after the date of signing the FA
		Total budget : 1,140,000 €	IPA budget: 1,105,000 €
<b>Overall objective</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	
To prepare plant health sector of Turkey for EU accession	Propagating materials inspected properly and move free from listed harmful organisms (2000/29/EC-Annex-5) until 2013.	<ul style="list-style-type: none"> <li>- International trade records</li> <li>- MARA laboratory test results</li> <li>- FVO mission reports</li> </ul>	
<b>Project purpose</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>
A plant passport system is established on pilot plant groups ( <i>Prunus</i> spp. apricots, peaches, cherry and sour cherry; pome fruits, <i>Malus</i> spp., <i>Pyrus</i> spp that will be expanded to other plant groups as specified in Council Directive 2000/29/EC	<ul style="list-style-type: none"> <li>- Number of producers registered for pilot products.</li> <li>- Number of products traced back</li> <li>- Number of inspections carried out</li> <li>- Number of operators</li> </ul>	<ul style="list-style-type: none"> <li>- Registry data</li> <li>- Project reports</li> <li>- MARA test results</li> <li>- Inspector reports of MARA</li> </ul>	<p>Political will to ensure an effective plant health control system is ongoing.</p> <p>Turkey's commitment to EU accession continues.</p>
<b>Results</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>

<ol style="list-style-type: none"> <li>1. Secondary legislation concerning plant passport system and registration of operators for products covered by the project is harmonized and effectively enforced.</li> <li>2. Administrative and technical capacity of GDPC and provincial directorates are strengthened in order to improve the efficacy of plant health controls.</li> <li>3. The current network system is reinforced to ensure registration of all types of operators.</li> </ol>	<ul style="list-style-type: none"> <li>- Related legislation is put into force by the end of 2009</li> <li>- Approximately 80 operators will have been registered by the end of the first year of the project</li> <li>- 22 inspectors will have been trained by the end of first year of the project.</li> <li>- All operators will have been registered to the system by the end of first year of the project.</li> </ul>	<ul style="list-style-type: none"> <li>- Official Gazette</li> <li>- Training records</li> <li>- Project reports</li> <li>- Registry data</li> <li>- Certificates issued</li> </ul>	<p>Producers are aware of the importance of the system and cooperate with MARA staff.</p>
<b>Activities</b>	<b>Means</b>	<b>Costs</b>	<b>Assumptions</b>

<p>The activities of the project will be carried out by means of a Twinning contract and a supply contract.</p> <p><b>1. Twinning to obtain results No. 1 and 2:</b>  A 24 months duration Twinning project is envisaged. The activities to be carried out by the counterpart are as follows:</p> <ul style="list-style-type: none"> <li>• Assessment of current EU and Turkish legislation on Plant Passport and Registration of operators and existing administrative structures to implement these legislation, including recommendations for an extended implementation in the future</li> <li>• Assistance on drafting of secondary legislation concerning plant passport system and registration of operators for products covered by the project in compliance with the relevant EU legislation</li> <li>• Organization of workshops on implementation of legislation concerning plant passport and registration of operators</li> <li>• Technical staff working at Plant Protection Departments of Province Directorates are responsible to inspect nurseries for quarantine organisms. Owing to the fact that these staff will be responsible for the implementation of Plant Passport System in future, they will be in the twinning program. So, training of trainers approach will be applied in project and selected trainers will train other staff.</li> <li>• Assisting GDPC staff in preparation of an action plan for the establishment of a central plant</li> </ul>	<p><b><u>Means/Inputs:</u></b></p> <p>One standard Twinning Contract of 24 months with a resident Twinning Advisor (RTA) from the MS and a package of short term mission and specialist trainings.</p>	<p>1.000.000 €</p>	<p>Trained 22 inspectors continue to work with MARA.</p> <p>Stakeholders (producers, store owners, importers) will participate to the workshops.</p>
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passport unit

- Assisting staff of MARA Provincial Directorates on their roles and involvement within the overall system.
- Assisting GDPC to prepare selection criteria and job description for inspectors who will be working for the plant passport unit.
- Study visits for 22 inspectors to a MS on the implementation of plant passport and registration for 12 days (Participants will be selected among inspectors who have experience on nursery and market controls).
- Training of the inspectors who will be issuing the plant passports on the preparation of plant passports.
- Training of stakeholders such as producers, importers and warehouse operators on implementation of plant passport system.
- Workshops for the producers, importers and other interested parties in order to inform them on registration and plant passport systems.
- Assistance to the Supply Contractor in developing software and establishment of database to be used for registration of operators and plant passport system during pilot phase.

**2. Supply to obtain result No. 3:**

The current network system will be strengthened by an additional server and a software program which will then be integrated to the existing farmer registration system. There is no suitable software available in the market,

**Means/Inputs:**

1 supply contract

140.000 €

<p>therefore it is expected that the company shall develop/customize the software and also provide the necessary hardware (server, RDBMS and other necessary equipment).The supplier is expected to give training on the use of the software once it has been developed/customized</p>			
			<p><b>Pre conditions</b> Necessary legislation to implement pilot plant passport and registration systems are in place</p>