FINAL VERSION

1. Basic information

1.1 CRIS Number: 2009/021-665

1.2 Title: Conservation and revitalization of the cultural - tourist site St.

George – Staro Nagorichane

1.3 Statistical code 1. 26

1.3 Location: Village Staro Nagorichane, Municipality of Staro Nagorichane

Implementing arrangements:

1.5 Implementing Agency:

The Central Finance and Contracting Department (CFCD) will be the contracting authority and will be responsible for all administrative and procedural aspects of the tendering process, contracting matters and financial management including payment of project activities, upon conferral of management. The Head of CFCD will act as the Programme Authorizing Officer (PAO) of the project.

Mrs. Radica Koceva (PAO)

Central Finance and Contracts Department

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1.6 Beneficiary (including details of SPO)

Beneficiary:

The primary beneficiary will be the Cultural Heritage Protection Office – Ministry of Culture

Contacts:

Mr. Borce Nikolovski – Ministry of Culture

borce.nikolovski@kultura.gov.mk; telephone: +389 70 262 233

Mr. Pasko Kuzman, Director of the Cultural Heritage Protection Office (CHPO) p.kuzman@uzkn.gov.mk; telephone: ++ 389 2 3289 700

Mrs. Julija Trichkovska, Head of the Department for Identification, Protection and Use of Cultural Heritage, CHPO

j.trickovska@uzkn.gov.mk; phone: +389 2 3289 711

Co-beneficiary I:

National Conservation Centre – Skopje (NCC)

Contacts:

Mrs. Cvetanka Hadzipecova

e-mail: cvetanka.hadzipecova@heritage.gov.mk; telephone: +389 75 299 740

Co-beneficiary II:

Local Self-Government / Municipality Staro Nagorichane

Contacts:

Mr. Vlasta Dimkovich

e-mail: stnagor@yahoo.com; telephone: +389 31 495 666

Financing:

1.7 Overall cost (VAT excluded) 1 : EUR 1 422 000

1.8 EU contribution: EUR 1 166 000

1.9 Final date for contracting:

Two years after the signature of the Financing Agreement

1.10 Final date for execution of contracts:

Two years after the final date for contracting.

1.11 Final date for disbursements:

One year after the final date of execution of contracts

2. Overall Objective and Project Purpose

2.1 Overall Objective:

The overall objective of the project is to contribute to the enhancement of cross border cooperation through the promotion of a shared cultural heritage, thus triggering economic regeneration in the municipality to the benefit of both local people and visitors.

2.2 Project purpose:

¹ The total cost of the project should be net of VAT and/or other taxes. Should this not be the case, the amount of VAT and the reasons why it should be considered eligible should be clearly indicated.

The purpose of the project is the conservation and revitalisation of the monastery complex of St. George in Staro Nagorichane.

2.3 Link with AP/NPAA / EP/SAA

2.3.1 Link with the AP

n/a

2.3.2 Link with the NPAA

In the Chapter on Culture (3.26.2) the **National Plan for Adoption of Acquis** (revision 2009) includes the implementation of the Regional Programme for Cultural and Natural Heritage in South-East Europe and in particular the implementation of Component B – Integrated Rehabilitation Project Plan/ Survey of the Architectural and Archaeological Heritage in South-East Europe. Within the IRPP/SAAH (Component B), the "Ljubljana process" which is the general framework for the present Project is underlined. In the context of the "Ljubljana Process" this project is one of the Former Yugoslav Republic of Macedonia consolidated projects" proposed for priority action given its cultural heritage significance and the level of preparatory work already undertaken.

2.3.3 Link with the SAA

n/a

2.4 Link with MIPD

The Multi-Annual Indicative Planning Document (MIPD) 2008-2010 indicates that the CBC programmes for the former Yugoslav Republic of Macedonia are implemented through calls for proposals to promote sustainable development in the cross border area. Mirroring Structural Funds' Territorial Cooperation, as it is stated, this overall objective will be realised through specified priorities and measures involving economic, environmental and social development aspects. Furthermore, it is stated that the implementation of national and regional development plans will be supported, which is fully in line with the objectives of the present Project.

2.5 Link with National Development Plan

The National Development Plan 2008-2013 in chapter 6.6. *Sports and Culture as Factors for Development of Human Resources* indicates as goals the use of culture as a development resource and the protection and revitalization of cultural heritage.

2.6 Link with national/sectoral investment plans

The National Programme for Culture 2004-2008 stipulates the importance of the protection and revitalization of cultural heritage, emphasising the needs for its revitalization. Among the indicated general priorities of this Programme are the decentralization, the balanced support of cultural heritage and contemporary creation, the improvement of cultural management, affirmation of the cultural identity of the communities, cooperation with the civil sector and the international cooperation and the cooperation with the neighbouring countries. As a separate priority is the adoption of a

long-term comprehensive strategy for the protection of cultural heritage. A new National Programme for Culture for the period 2009-2013 is being prepared at this moment. *Annual Programme of the Ministry of Culture for Revalorization of the Church of St. George (2008/9)* resulting from the legal provisions of the Law on Protection of Cultural Heritage (Article 175).

Strategy for Local Economic Development of the Municipality Staro Nagorichane includes as a strategic goal (Chapter 3.3.) the support of the development of tourism in the municipality as an attractive tourist destination, emphasising as a goal (Chapter 3.3.2) the protection and preservation of the natural and cultural/historical heritage and outlining this as a concrete project for the promotion of the project "Cultural-tourist site St. George – Staro Nagorichane".

3. Description of project

3.1 Background and justification:

The country has made progress in harmonising domestic legislation for the protection of cultural heritage with EU standards. A new Law on Protection of Cultural Heritage (2004, 2007) has been adopted and the Cultural Heritage Protection Office, creator and supporter of programmes and projects for revitalisation of cultural heritage, has been established. The National Conservation Centre has been transformed into a specialised institution for performing conservation and restoration works. Within the scope of decentralisation, local authorities must also undertake more activities concerning their cultural patrimony.

The project *Conservation and revitalization of the cultural-tourist site St. George – Staro Nagorichane* is focused on the historical, cultural and 'ethnological' heritage in its municipality. The crux of this project is based round the church complex which is one of the most important medieval monuments in the Balkans.

The project aims to create a framework for integration. This will be achieved by using the historical and cultural heritage of the municipality in this cross border area neighbouring with Serbia, where many of the citizens belong to the non-majority community of Serbs. This goal is closely related to the mission and the strategic goals of the Ministry of Culture and the National Conservation Centre, as the main actors in the care and protection of the cultural heritage. On the local level the driving force of economic development in tourism in the municipality is the use of the numerous cultural monuments and archaeological sites for tourist purposes, alongside the revival of old crafts and traditions.

The project "Conservation and revitalization the cultural - tourist site St. George – Staro Nagorichane" derives from the long-standing work within the Integrated Rehabilitation Project Plan/Survey of the Architectural and Archaeological Heritage in South-East Europe (IRPP/SAAH) (2003/4-2009) implemented in the countries from the region with support from the European Commission and Council of Europe as Component B from

the Regional Programme for Cultural and Natural Heritage in South-East Europe. The IRPP/SAAH is the backbone of the "Ljubljana process" a joint EU and Council of Europe initiative to bring regeneration of the European heritage in the region, stressing the value of heritage as a catalyst for socio-economic development of local populations.

Within the IRPP/SAAH, each of the participating countries proposed monuments and sites according to determined criteria (value and significance of the monument, conditions requiring necessary interventions for monument preservation and revitalisation that would enable proper functioning of the monument and offer a variety of amenities for sustainable social and economic development at national, regional and local level). Following the assessment, each country had to compile a Prioritised Intervention List. The church of St. George in Staro Nagorichane was among these listed monuments. For each monument on the list, with the assistance of the CoE's experts and according to international standards, Preliminary Technical Assessments and further elaborated Feasibility Studies were prepared.

The last phase of the IRPP/SAAH - the "Ljubljana Process – Funding Heritage Rehabilitation in South-East Europe" aims to helping to identify possible funding, public and private, national and international, of 26 "Consolidated Projects" among the 160 monuments from South East Europe on the Priority Intervention List, enhancing their cultural, historical and symbolic values, as well as the economic possibilities generated by the projects. It will have a profound and far-reaching effect in contributing to economic revival and long-term local growth.

The success of these projects would serve as a model for continuing, publicly and privately-supported, dynamic regeneration of the European heritage in the region. It would also enable legislative reforms, and improvements of management procedures and professional training.

One of these selected monuments is the church in Staro Nagorichane. The comprehensive process described above should make a contribution to institutionalised regional co-operation strengthening regional bodies, increasing cultural policy-setting capacity, and promoting the notion of social and economic sustainable development, *inter alia*, through the enhancement of a shared cultural heritage.

3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact

This project will aim to improve cross border contacts especially in the municipality of Staro Nagorichane. The project will improve the ability of the municipality to create their own strategic plans for development as well as action plans for local economic development exploiting this unique cultural and tourist monument.

The catalytic effect is an important part of this project. People which live in multiethnic environments are becoming more aware of the need for tolerance and coexistence. As a result they are becoming more active in different movements for the protection of the environment: the soil, the water, the air, but also for cultural heritage. In doing so, they

are taking note of the opportunity available to use these co-existing principles to attract visitors from near and far. This in turn will support the on-going co-existence, help the economy and also increase interest in safeguarding the cultural heritage of the area.

The municipality Staro Nagorichane with 4800 inhabitants is located at the northeast of the country. Taking in consideration the ethnic composition of the municipal population (19.13% Serbs according to the 2002census) and the close natural relations with the northern neighbouring country, the project will support co-existence of the inhabitants of different ethnic groups in the municipality.

The church of St. George was built at the beginning of the 14th century by the Serbian king Milutin, who built a number of other churches in northern Former Yugoslav Republic of Macedonia and southern Serbia. Many options for projects for creation of cultural trails, tourism exploitation, research and educational activities could come out of such cross-border cooperation. The conservation and revitalization of the church of St. George in Staro Nagorichane could represent a step forward in this direction.

In order to secure funds for the ongoing maintenance of the complex and its sustainability, it is foreseen to secure funds from the following sources: income from visitors – entrance tickets to the museum (hosted in the presently abandoned school); part of the income generated from the visits to the church; the rental of the municipal premises (business venues, educational and scientific conferences, etc.); income from tourist tax; donations and sponsorships from domestic and foreign donors.

3.3 Results and measurable indicators:

Activity 1 – Preparatory activities

The specific results to be achieved in activity 1:

- The necessary documentation required by the law provided;
- Additional conservation research works on the church performed;
- Collection and inventorying of ethnological items finalised.

Measurable indicators under activity 1:

- All required administrative (legal) and technical documentation provided;
- Prepared reports on the results of the additional research works necessary to determine the type and the scale of the activities (design and implementation of projects):
- Programme for the exhibition of the collected items is available.

Activity 2 – Preparation of blueprints and projects design

The specific results to be achieved under activity 2

- Blueprints and designs ready to be implemented:
- Consultations carried out with the public.

And the measurable indicators under activity 2 are:

- Prepared projects and blueprints and supervision carried out;
- Publication and dissemination of the confirmed project and blueprints;

• Awareness consultation completed and results digested

Activity 3 – Project implementation

The specific results to be achieved under activity 3:

• Conservation and restoration works on St. George's church and the surrounding area completed;

And the measurable indicators under activity 3:

• Supervision of the implementation of the projects by different supervisory authorities (either State authorities and/or with the supervisory works contract;)

Activity 4 – Promotional activities

The specific results to be achieved under activity 4:

- Producing of promotional materials completed:
- Raising of awareness and knowledge on the site in the area and country.

And the measurable indicators under activity 4:

- Promotional materials devised and disseminated in the region and beyond;
- Number of visitors coming to St.George's site;
- Inclusion of the revitalized site in the school curricula;
- Increased presence of information on the site in the media.

3.4 Activities:

Activity 1 – Preparatory activities

The preparation activities will focus on the following:

- Providing documentation required by the law (urban plans, cadastre plans, property documents, existing documentation on buildings and area);
- Additional conservation research works on the church assessment of the condition (roof construction, used materials and micro climate);
- Trenching archaeological research;
- Collection and inventorying of ethnological items;

Activity 2 – Preparation of blueprints and projects design

The preparation of blueprints and projects design will focus on the following:

- 2.1.Designing of conservation and presentation projects and blueprints for the church
 - exterior: roof construction, facades, porch;
 - interior: fresco painting and stone iconostasis.

2.2. <u>Designing of conservation and presentation projects and blueprints for the conservation/restoration of the church complex –</u>

- Bell tower, tombstones, fencing walls and ground arrangement of the church yard.
- 2.3. Designing of conservation projects and blueprints for the surrounding area -
 - strengthening, conservation, restoration and adaptation of the school building for the new function (as an ethnological museum)

- conception of the ethnological exhibition
- conservation and presentation of the anchoret
- conservation and presentation of the square fountain.

2.4.Designing of projects and blueprints for the infrastructure of the site -

• Electrical installations, illumination, plumbing, sewage, drainage, construction of toilets and parking space.

Activity 3 – Project implementation

3.1. Conservation – restoration of the features of the church of St. George -

- Implementation of an adequate system for the church roof, i.e. system for placement and use of adequate materials that would secure circulation of optimal humidity in order to preserve the fresco painting;
- Conservation of the fresco painting and the stone iconostasis with fresco icons;
- Consolidation and levelling of the porch walls, depending on the solution (design) for its roofing;
- Conservation and partial restoration of the stone and the mortar from the joints of the facades of the church;
- Setting-up drainage system around the church;
- Setting-up adequate electrical installation in the church.

3.2. Conservation – restoration of the Church complex -

This activity will include conservation/restoration interventions in the immediate surrounding area of the church:

- Conservation/restoration of the bell tower:
- Consolidation of tombstones;
- Conservation and restoration of the fencing walls;
- Ground floor arrangement (pavement of alleys, placing of benches) and presentation of the church yard:
- Conservation of the anchoret:
- Conservation /restoration and adaptation of the school into a museum with internal arrangement of a museum exhibition in the adapted building.

Implementation of projects in the wider area:

- Conservation/restoration of the square fountain;
- Construction of bathroom facilities;
- Placement of information boards and site illumination;
- Placement of waste bins and benches;
- Providing bigger parking space in the village.

Activity 4 – Promotional activities

The promotional activities will focus on the following:

- Brochures and other advertising material, promotional meetings;
- Preparation of a publication on the site and especially on the ethnological collection;
- Promotional activities of the perspectives of the site.

Since this project aims to improve the cultural heritage of the country that could secure long-term sustainability of the site, as well as the region, the promotional activities for dissemination of information identified under this Activity 4 could be done in consultation with the Tourist Association in order to include this site in the tourist offer.

Management and contracting arrangements

The lead beneficiary and the co-beneficiaries have agreed to an integrated approach in the management of the project and will adopt a Memorandum of Cooperation indicating responsibilities, staff inputs and concrete tasks of the three beneficiaries.

The Cultural Heritage Protection Office -Ministry of Culture (CHPO) will be responsible for coordination of the subjects included in the implementation of the conservation and the rehabilitation activities of the project; monitoring and evaluation of the project; supervision on the conservation projects; issuing conservation permissions and opinions. The CHPO will offer the support at national level and will be in charge for the coordination related to the preparation and implementation of all concrete types of sub-projects for revitalisation, presentation and promotion.

The National Conservation Centre – Skopje will be responsible for preparation of conservation – restoration projects; preparation of protection and conservation bases for the needs of the detailed urban plan dealing with the entire site; realisation of protection and conservation interventions on the monuments – the church and the church complex; conservation and design supervision on the cultural heritage; admission of the completed works of protection of the above listed buildings; determining the regime of protection; cooperation with relevant sectoral institutions (museums).

The Municipality Staro Nagorichane, will be responsible for securing of all necessary activities under its inherence: construction licenses for construction or adaptation of buildings and infrastructural works; cadastre data; building infrastructure for the site; monitoring and control of the completed works under its jurisdiction; management of the site in agreement/cooperation with the Church Committee (important stakeholder as representative of the owner – the Former Yugoslav Republic of Macedonia Orthodox Church).

The expected contracting arrangements are:

One works contract will be concluded for the purpose of the project activities. The contract has an expected implementation period of 18 to 24 months, starting with the procurement procedure in Q2 2010. The contract value will be approximately EUR 600 000. The IPA contribution is EUR 450 000, and the national contribution is EUR 150 000.

One direct grant will be awarded to the National Conservation Centre – Skopje (former Institute for Protection of Cultural Heritage). It is intended that the grant will be directly awarded to the this institution, in line with Art.168.1(c) of the IR which allows for grants to be awarded without a call for proposals to bodies with a de facto monopoly, since this organisation possesses the relevant competencies and previous directly-relevant

experience in the country and the region, and being recognised as the lead and sole institution capable to conduct the necessary unique restoration activities in line with the project description. It is a singular national institution competent for performing conservation/restoration works on the protected cultural heritage property in the municipality of Staro Nagorichane (article 146 of the Law on Protection of Cultural Heritage ("Official Gazette of the former Yugoslav Republic of Macedonia" nr.20/2004 and 115/2007). The procurement procedure is expected to start in Q2 2010, and the expected implementation period is 18 to 24 months. The contract value will be approximately EUR 424 000. The IPA contribution is EUR 318 000 and the national contribution is EUR 106 000.

Two Framework Contracts are envisaged. One will be for preparations of the tendering procedure and is expected to start in Q1 2010 in the amount of EUR 199 000. The second FWC will assist the beneficiary in the supervision of the works in the amount of EUR 199 000, and the procurement procedure is expected to start Q2 2010. The Framework contracts are not subject to national contribution.

3.5 Conditionality and sequencing:

- Endorsement by Ministry of Culture, Ministry of Local-self Government and the Municipality of Staro Nagoricane, specifications for the individual contract to be engaged;
- 2) Appointment of counterpart personnel by the beneficiaries before the launch of the tender process;
- 3) Participation by the beneficiaries in the tender process as per EU regulations;
- 4) Organisation, selection and appointment of members of working groups, steering and coordination committees, seminars by the beneficiaries as per work plan of the project;
- 5) Full-time team for execution of the project is in place prior to the start of contracting
- 6) Providing the licences for the execution of works;
- 7) Adoption of the reports from the preparatory activities by the national authorities
- 8) Allocation of funds for the national co-financing;
- 9) Ensured cooperation with the Municipality of Staro Nagorichane.

3.6 Linked activities

- 1) Regional Programme for Cultural and Natural Heritage in South-East Europe (Integrated Rehabilitation Project Plan/Survey of the Architectural and Archaeological Heritage) (2003 ongoing);
- 2) European Agency for Reconstruction (reconstruction of the Leshok monastery: from 2002-2005);
- 3) Dutch embassy (conservation fresco-painting of the church in Matejche: 2001);
- 4) World Monument Fund (conservation research in the Treskavec monastery: 2006);
- 5) US Embassy (adaptation of the Tetovo hammam: 2006).

3.7 Lessons learned

The project beneficiaries are experienced in working on and managing international projects. CHPO acts as coordinator of all major projects on cultural heritage protection of national interest. Lessons learned in this respect have been so far been mainly in learning about project management.

The NCC has enjoyed a positive experience working with the EC field agency, the European Agency for Reconstruction, which managed (on behalf of the EC) the reconstruction works on the damaged and demolished monuments of culture (during the conflict of 2001) including: the church in the Leshok monastery (19th c.) and with the Dutch embassy for the fresco-painting of the church in Matejche (14th c.)

The municipality Staro Nagorichane had already benefited of grants for cultural tourism with the project "Land of Shopska" financed by GTZ.

4. Indicative Budget (amounts in €)

					SOURCES OF FUNDING								
			TOTAL PUBLIC EXP.RE		IPA COMMUNITY CONTRIBUTION		NATIONAL PUBLIC CONTRIBUTION				PRIVATE CONTRIBUTI ON		
ACTIVITIES	IB (1)	INV (1)	EUR (a)=(b)+(e)	EUR (b)=(c)+(d)	EUR % (2) (Total EUR (d)=(x)+(y)+(z)	% (2)	Central EUR (x)	Regional/ Local EUR (y)	IFIs EUR (z)	EUR (e)	% (3)
Works contract		X	600 000	600 000	450 000	75	150 000	25	150 000	/	/	/	/
Direct grant		X	424 000	424 000	318 000	318 000 75		25	106 000	/	/	/	/
Framework contract 1	X		199 000	199 000	199 000	100	/	/	/		/	/	/
Framework contract 2	X		199 000	199 000	199 000	100	/	/	/	/	/	/	/
TOTAL IB		/	/	/		/		/	/	/	/	//	
TOTAL INV		1 422 000	1 422 000	1 166 000	75	256 000	25	256 000	/	/	/	/	
TOTAL PROJECT			1 422 000	1 422 000	1 166 000	75	256 000	25	256 000	1	/	/	/

NOTE: DO NOT MIX IB AND INV IN THE SAME ACTIVITY ROW. USE SEPARATE ROW Amounts net of VAT

- (1) In the Activity row use "X" to identify whether IB or INV
- (2) Expressed in % of the **Public** Expenditure (column (b))
- (3) Expressed in % of the **Total** Expenditure (column (a))

In case of local or foreign training the project will fund from incidentals – whenever necessary - the renting of training rooms and equipment, the printing of training material and accessories as well as per diems/allowances for participants in the way and to the level normally financed by the government, but never higher than the per diem rates published by the EU.

5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of	Signature of	Project
	Tendering	contract	Completion
Works	Q2 2010	Q2 2011	Q2 2013
Direct grant	Q2 2010	Q2 2011	Q2 2013
FwC for supervision	Q2 2010	Q2 2011	Q2 2013
FwC for tendering	Q1 2010	Q1 2010	Q3 2010
procedure			

6. Cross cutting issues

6.1 Civil Society development and dialogue

Civil society will have an opportunity to be actively involved in the implementation of the project and in its promotion. Based on the principle of partnership, the project will include the Church Committee of the Polog-Kumanovo parish as representative of the owner –the Former Yugoslav Republic of Macedonia Orthodox Church. This Committee is comprised of local inhabitants who are in close cooperation with the municipality. This will take into consideration that the municipality provides the biggest assistance in the maintenance of the church complex. Within the project the tasks of the Committee will be to ensure appropriate conditions for implementation of the interventions within the church complex amongst other issues.

There are a number of non-governmental organisations with different areas of interest active in the municipality. Among them, the "United Serbian Community in the Republic of Macedonia" and "Eko-Tim" expressed special interest in becoming involved in projects in the field of cultural heritage. The former initiates projects for preservation and celebration of events related to the memorial ossuary Zebrenjak, and the later, in cooperation with the NGO "Osogovo", from the neighbouring municipality Kriva Palanka, and NGOs from Serbia and Bulgaria have designed the mentioned project – tourist map "The Land of Shopska" financed by GTZ.

6.2 Environmental considerations

The Project will reflect positively on the environment as there will be interventions on the surrounding of the church complex: cleaning of the debris, horticultural arrangement, placement of urban equipment (benches, garbage bins). The planned interventions on the sanitary network will also have an impact on the protection of the environment. These outputs will serve as a good positive example and will also raise the environmental awareness of local people.

6.3 Equal Opportunity and non-discrimination

The Project will where appropriate endeavour full compliance with equal opportunity laws and non discriminatory practices.

6.4 Minority and vulnerable groups

The project will be implemented in a multi-ethnic environment targeting the needs of all ethnicities. The Ethnographic museum will display items from different ethnic communities representative for the municipality and the region.

The main aspect of the project is an orthodox church; emphasis will be given to the respect of religious rights and freedoms during the execution of the works.

6.5 Good governance with particular attention to fight against corruption n/a

ANNEXES

- 1- Log frame in Standard Format
- 2- Amounts contracted and Disbursed per Quarter over the full duration of Programme
- 3- Description of Institutional Framework
- 4 Reference to laws, regulations and strategic documents:

Reference list of relevant laws and regulations

Reference to AP/NPAA/EP/SAA

Reference to MIPD

Reference to National Development Plan

Reference to national / sector investment plans

5- Details per EU funded contract (*) where applicable:

For TA contracts: account of tasks expected from the contractor

For *twinning covenants*: account of tasks expected from the team leader, resident twinning advisor and short term experts

For grants schemes: account of components of the schemes

For *investment contracts*: reference list of feasibility study as well as technical specifications and cost price schedule + section to be filled in on investment criteria (**)

For *works contracts*: reference list of feasibility study for the *constructing works* part of the contract as well as a section on investment criteria (**); account of services to be carried out for the *service part* of the contract

- (*) non standard aspects (in case of derogation to PRAG) also to be specified
- (**) section on investment criteria (applicable to all infrastructure contracts and constructing works):
 - Rate of return
 - Co financing
 - compliance with state aids provisions
 - Ownership of assets (current and after project completion

ANNEX 1: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR Project Fiche site St. George – Staro Nagorichane	: Conservation and revitalization of the cultural - tourist	Programme name and number: National Programme for the former Yugoslav Republic of Macedonia under the IPA Transition Assistance and Institution Building Component for 2009 CRIS number: 2009/021-665				
		Contracting period expires two years from the date of the conclusion of the Financing Agreement	expires two years from the final date	Disbursement period expires one year from the final date for execution of contracts		
		Total budget : EUR 1 422 000		IPA budget: EUR 1 166 000		
Overall objective The overall objective of the project is to trigger economic regeneration in the municipality to the benefit of both local people and visitors.	Objectively verifiable indicators Results of the restoration approved by supervisory authorities either State authorities and/or with the supervisory works contract Events organised in the ethnological museum Promotional materials devised and disseminated Number of visitors coming to one of the famous Byzantine monuments in the region and to the selected ethnological items that represent the rich traditional life of the people in the region	Sources of Verification IPA Programme report Report from the Ljubl	rt Ijana process	DER I 100 000		
Project purpose	Objectively verifiable indicators	Sources of Verification	on	Assumptions		
The purpose of the project is the conservation and revitalisation of the monastery complex of St. George in Staro Nagorichane	The reopening of the St George's church	Documents, pres photographs, fin construction		Continuing local support and interest Wider political support		
Results activity 1: - The necessary documentation required by the positive laws provided; - Additional conservation research works on the church performed; - Collection and inventorying of ethnological items finalized.	Objectively verifiable indicators activity 1: - All required administrative (legal) and technical documentation provided; - Prepared reports on the results of the additional research works necessary to determine the type and the scale of the activities (design and implementation of	Notifications fro authorities	ment reports	Assumptions Physical conditions are in order There are no serious problems with foundations or artistic works		

activity 2 - Blueprints and designs ready to be implemented - Consultations carried out with public activity 3 - Conservation and restoration works on St. George's church and the surrounding area completed activity 4 - Producing of promotional materials executed - Raising of the awareness and the knowledge on the site	projects); Programme for the exhibition of the collected items is available. activity 2: Prepared projects and blueprints and their supervision; Publication and dissemination of the confirmed projects and blueprints; Awareness consultation completed and results digested activity 3: Supervision of the implementation of the projects by different supervisory authorities (either State authorities and/or with the supervisory works contract) activity 4: Promotional materials devised and disseminated in the region and beyond Number of visitors coming to St.George's site Inclusion of the revitalized site in the school curricula Increased presence of information on the site in the media		
A (1.10)	116	G 4	
Activities Activity 1 – Preparatory activities	Means Works contract	Costs Overall cast: EUR 1.422.000	- Sufficient funds for the realisation of the
The preparation activities will focus on the following: - Providing of necessary documentation required by the positive laws (urban plans, cadastre plans, property documents, existed documentation on the buildings and the treated area); - Additional conservation research works on the church – assessment of the condition (roof construction, used materials and micro climate);	Direct grant Framework Contract for supervision Framework contract for tendering procedure	IPA funds: EUR 1.166.000 National co-financing: EUR 256.000 Works contract Overall cast: EUR 600.000 IPA funds: EUR 450.000 National co-financing: EUR 150.000 Direct grant Overall cast: EUR 424.000	project provided; The citizens associations will recognize the opportunity for development of cultural tourism; Existence of different owners of the monuments, who are sufficiently involved in their maintenance; Optimal period for implementation of the project; Optimal period of promotion of the project;
 Trenching archaeological research; Collection and inventorying of ethnological items; 		IPA funds: EUR 318.000 National co-financing: EUR 106.000	None of the partners would cancel the cooperation
- Collection and inventorying of ethnological			

	0 11 7777 400 000	
 exterior: roof construction, facades, porch 	Overall cast: EUR 199 000	
 interior: fresco painting and stone 	IPA funds: EUR 199 000	
iconostasis		
2.6. Designing of conservation and presentation		
projects and blueprints for the		
conservation/restoration of the church complex		
- bell tower, tombstones, fencing walls and ground		
arrangement of church yard.		
2.7. Designing of conservation projects and blueprints		
for the surrounding area		
 strengthening, conservation, restoration and 		
adaptation of the school building for the		
new function (as an ethnological museum)		
- conception of the ethnological exhibition		
- conservation and presentation of the		
anchoret		
- conservation and presentation of the square		
fountain;		
2.8. Designing of projects and blueprints for the		
infrastructure of the site		
- electrical installations, illumination, plumbing,		
sewage, drainage, construction of toilets and parking		
space.		
Activity 3 – Project implementation		
3.1. Conservation – restoration of the features of the		
church of St. George		
- Implementation of an adequate system for the		
church roof, i.e. system for placement and use		
of adequate materials that would secure		
circulation of optimal humidity in order to		
preserve the fresco painting;		
- Conservation of the fresco painting and the		
stone iconostasis with fresco icons;		
 Consolidation and levelling of the porch 		
walls, depending on the solution (design) for		
its roofing;		
 Conservation and partial restoration of the 		
stone and the mortar from the joints of the		
facades of the church;		
- Setting-up drainage system around the		
church;		
- Setting-up adequate electrical installation in		
the church		
3.2. Conservation – restoration of the Church complex		
This activity will include conservation/restoration		
interventions in the immediate surrounding area of the		
church:		

 Conservation/restoration of the bell tower
 Consolidation of the tombstones
 Conservation and restoration of the fencing
walls;
 Ground floor arrangement (pavement of
alleys, placing of benches) and presentation
of the church yard
 Conservation of the anchoret
 Conservation /restoration and adaptation of
the school into a museum with internal
arrangement of a museum exhibition in the
adapted building.
Implementation of projects in the wider area:
 Conservation/restoration of the square
fountain
 Construction of a toilet
 Placement of information boards and site
illumination;
 Placement of waste bins and benches;
 Providing bigger parking space in the village
Activity 4 – Promotional activities
The promotional activities will focus on the following:
 Brochures and other advertising material,
promotional meetings
 Preparation of a publication on the site and
especially on the ethnological collection
 Promo activities of the site perspectives

Pre conditions:

- 1) Endorsement by Ministry of Culture, Ministry of Local-self Government and the Municipality of Staro Nagorichane, specifications for the individual contract to be engaged;
- 2) Appointment of counterpart personnel by the beneficiaries before the launch of the tender process;
- 3) Participation by the beneficiaries in the tender process as per EU regulations;
- 4) Organisation, selection and appointment of members of working groups, steering and coordination committees, seminars by the beneficiaries as per work plan of the project;
- 5) Full-time team for execution of the project is in place prior to the start of contracting

ANNEX 2: Amounts (in ϵ) contracted and disbursed by quarter over the full duration of the project (IPA funds only)

Contracted	Q1 2010	Q2 2010	Q3 2010	Q4 2010	Q1 2011	Q2 2011	Q3 2011	Q4 2011	Q1 2012	Q2 2012	Q3 2012	Q4 2012	Q1 2013	Q2 2013	Q3 2013
Works	2010	2010	2010	2010	2011	2011	2011	Q:2011	2012	2012	Q0 2012	2012	Q1 2010	2010	2010
Contract						450 000									
Grant															
Contract						318 000									
FwC for															
supervision						199 000									
FwC for	100.000														
tendering procedure	199 000														
procedure															
Cumulated	199 000					1 166 000									
Disbursed	Q1 2010	Q2 2010	Q3 2010	Q4 2010	Q1 2011	Q2 2011	Q3 2011	Q4 2011	Q1 2012	Q2 2012	Q3 2012	Q4 2012	Q1 2013	Q2 2013	Q3 2013
Works															
Contract															
G .						45 000	52 826	52 826	52 826	52 826	52 826	52 826	52 826	35 218	
Grant Contract						127 200					159 000			31 800	
FwC for						127 200					139 000			31 800	
supervision						119 400								79 600	
FwC for															
tendering															
procedure	119 400		79 600												
Cumulated	119 400		199 000			490 600	543 426	596 252	649 078	701 904	913 730	966 556	1 019 382	1 166 000	

ANNEX 3: Description of Institutional Framework

In accordance with the Law on the Organization and Operation of the State Administration Bodies (Official Gazette of the former Yugoslav Republic of Macedonia No 59/2000 from 21.07.2000), The Ministry of Culture of the former Yugoslav Republic of Macedonia conducts affairs related to:

- Monitoring, analysing and preparing of acts and development measures and promotion of culture;
- Organization, financing and development of the network of national institutions and financing of programmes and projects of national inters in this field;
- Protection of cultural heritage;
- Performs activities related to publishing, music, stage and artistic acts, film, galleries, libraries, archives, museums and film archives, the activities of the cultural centres and performs mediation in culture;
- Protection of author's rights and neighbouring rights;
- Monumental commemoration of events and eminent persons of national interest;
- Supervision in the domain of its competence and
- Other affairs defined by law.

Within the Ministry of Culture, as a state administrative authority with a status of a legal person is the Cultural Heritage Protection Office.

The Cultural Heritage Protection Office was established on March 19, 2004 based on the Law on Protection of Cultural heritage ("Official Gazette of RM" no. 20/04). It was set up on May 10, 2004 when its first director was appointed.

The Cultural Heritage Protection Office is authorised to perform administrative, professional and other activities in the field of the cultural heritage protection, such as:

- Makes decisions on administrative procedures on topics concerning the protection of cultural heritage and other administrative acts;
- Takes part in administrative and other procedures concerning the cultural heritage and its protection managed by other authorities giving its own suggestions, consent, permission etc.;
- Performs the supervision;
- Works out acts in the field of cultural heritage protection enacted by the Ministry of Culture;
- Launches initiatives and procedures in front of the authorities for matters of public interest concerning the cultural heritage and its protection;
- Observes and evaluates the condition of the cultural heritage and proposes acts and measures for the development, improvement and execution of its protection;
- Keeps centralized records and special national inventories of the cultural heritage;
- Sets up classification rules according to the National classification of the cultural heritage;
- Maintains the National register of cultural heritage;

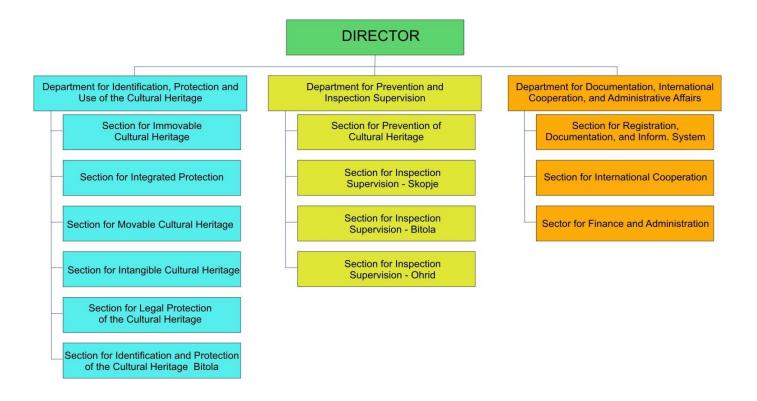
- Performs activities concerning the establishment, organisation and development of the cultural heritage National Information System;
- Performs the protection activities for the cultural heritage security (prevention of illegal activities);
- Initiates activities for protection of the cultural heritage and protection in case of armed conflict and natural disasters;
- Controls the conservation processes and protection of the cultural heritage in case of physical damage accelerated by the pollution;
- Manages the cultural heritage in state ownership according to the Law on Protection of the Cultural Heritage;
- Performs activities concerning the implementation of the right for priority purchase, determination of the fair compensations, amount of the prize for accidental finding, securing with mortgage and other activities of property nature in the field of cultural heritage protection;
- Performs activities concerning the international cooperation and help in the field of the cultural heritage protection;
- Performs other activities determined by the Law.

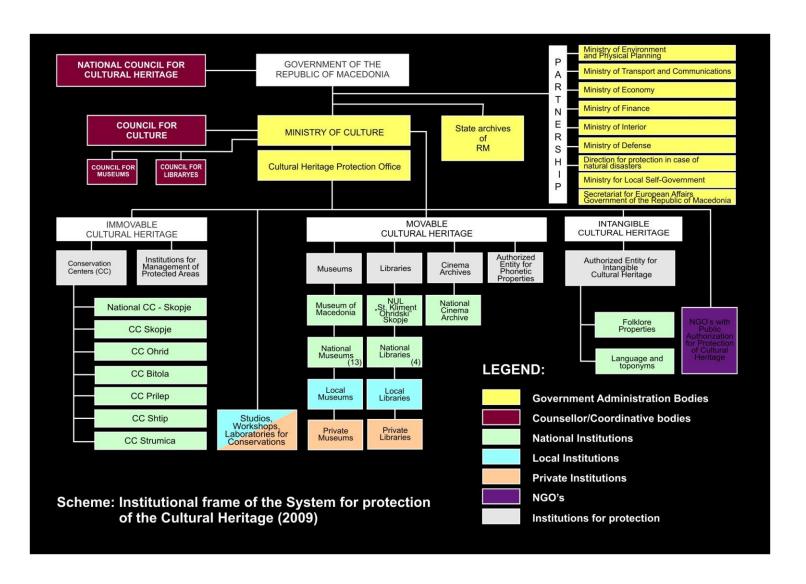
According to the Law on Protection of the Cultural Heritage, The Office primarily performs and executes the following acts:

- Decision on temporary protection (art.39)
- Decision to proclaim a significant cultural heritage (art.40)
- Decision to proclaim endangered cultural heritage (art.43)
- Decision on registration of *ex lege* protected cultural heritage (art.46)
- Permission to designate the cultural heritage by the international symbol (art. 48);
- Permission for archaeological excavations (art.55);
- Decision on temporary termination of the archaeological excavations or suspension of the licence (art. 60);
- Decision on granting the authorization of the right holder to use the movable archaeological findings (art.61);
- Decision on restriction of the rights for scientific ownership (art.62);
- Permission for the usage of the metal-detectors or other types of equipment (art. 63):
- Decision on appointment of archaeological supervision in occasional discoveries or/and - Decision on temporary termination of works in such cases and undertaking of protective measures (art.67);
- Decision on approval of protection/ preservative works (art.71);
- Permission for setting up advertisements, boards, company logos, posters and other signs (art 80);
- Decision on withdrawing the particular permission; (art 81)
- Permission for performing the conservation researches (art.82);
- Decision to place a ban on the conservation research or for temporary holding up of the activities, and/or taking away the research licence (art.83);

- Decision on expert control of the conservation works made by the main competent institution (art. 86);
- Conservation approval (art. 87);
- Decision on the conservation supervision of the works undertaken by the main competent institution for protection (art.89);
- Decision to suspend the direct conservation activities or to revoke the issued conservation permission (art. 90);
- Decision on acceptance of the performed conservation works (art. 91);
- Permission for the exchange and relinquish of the protected goods (art.95);
- Permission to take out the protected goods abroad (art. 96)
- Permission to export the protected goods (art. 97);
- Decision on prohibition of the export of protected goods (art. 97);
- Decision to determine special measures for the protection of the intangible cultural heritage (art.101);
- Decision on temporary suspension or prohibition of the inappropriate usage of the protected intangible heritage (art.101);
- Decision to determine special protective measures for promotion of the quality of the environment in the protected areas (art. 112);
- Decision on providing accessibility of the cultural heritage to the disabled persons (art. 114);
- Permission for performing business activities within the protected building or area (art. 121);
- Permission for the use of the name/title or the form of the cultural heritage for commercial purposes (art.122);
- Decision to determine a deadline for the prescribed measures to be undertaken (art. 130);
- Permission for make investigation, to study or to record the protected good (art.132);
- Decision for temporary relinquish of the protected good (art.133);
- Decision to make the protected good available to the public (art.134);
- Decision on establishing guardian of the protected good. (art. 136):
- Decision to transfer the movable good for the sake of its better protection (art. 137);
- Decision to set down a method and objective for the usage of protected goods (art. 138);
- Decision to reinstate the protected good in its previous condition (art. 139);
- Decision made by the cultural heritage protection inspector (art.171)

Organisation structure: Please find below the organigramme of the Cultural Heritage Protection Office.





ANNEX 4 - Reference to laws, regulations and strategic documents:

Reference list of relevant laws and regulations

- Constitution, 1991
- Law on Protection of Cultural Heritage, ("Official Gazette" nr. 20/2004, 115/2007);
- Law on Culture ("Official Gazette of the Republic of Macedonia" nr.82/05);
- Law on Museums ("Official Gazette of the Former Yugoslav Republic of Macedonia" nr.66/04);
- Law on Libraries ("Official Gazette" nr.66/04);
- Law on Memorials and Memorial Ensigns ("Official Gazette" nr.66/04);
- Law on Establishing of Cinemateque of SRM ("Official Gazette of the Socialist Republic of Macedonia" nr.20/74);
- Law on archive materials ("Official Gazette" nr.36/90; 36/95);
- Law on the Usage of the former Yugoslav Republic of Macedonia ("Official Gazette" nr.5/98);
- Law on Mandatory Copy ("Official Gazette" nr.11/94);
- Criminal Code ("Official Gazette" nr. 37/96);
- Law on Local Self-Government ("Official Gazette" nr.5/02);
- Law on Nature Protection ("Official Gazette" nr.67.04);
- Law on Property Tax ("Official Gazette" nr. 61/04):
- Law on Value Added Tax ("Official Gazette" nr. 44/99; 19/04);
- Law on Profit Tax ("Official Gazette" nr. 80/03; 51/03);
- Law on Administrative Taxes ("Official Gazette" nr.17/93)
- Law on Institutions ("Official Gazette" nr.32/05):
- Law on Spatial and Urban Planning ("Official Gazette" nr. 51/05);
- Construction Law ("Official Gazette of the F" nr.51/05);
- Law on Mineral Raw Materials ("Official Gazette" nr.18/99; 29/02);
- Law on Property and Other Real Rights ("Official Gazette" nr. 18/2001);
- Law on Expropriation ("Official Gazette" nr.33/95; 6/96; 17/96; 20/98; 40/99):
- Law on Denationalization ("Official Gazette" nr. 43/2000);
- Law on Privatization of State Capital of Enterprises ("Official Gazette of the "nr.38/93 and later amendments);
- Law on Financing of the Units of the Local Self-Government ("Official Gazette" nr.61/04);
- Law on Budgets ("Official Gazette" nr.79/93...96/04);
- Law on civil associations and foundations ("Official Gazette" nr. 31/98);
- Law on Author's and Related Rights ("Official Gazette" nr.47/96; 3/98; 98/02 and 4/05);
- Law on the Spatial Plan of the former Yugoslav Republic of Macedonia ("Official Gazette" nr.39/04);
- The Trade Enterprise Law ("Official Gazette" nr.28/04);
- Law on Public Roads ("Official Gazette" nr.26/96; 40/99; 96/2000; 29/02; 68/04);
- Law on General Administrative Provisions ("Official Gazette" nr.38/2005);

- Law on Proclamation of the Old Skopje Bazaar as Cultural Heritage of Especial Significance ("Official Gazette" nr. 130/08).
- Convention for Protection of Cultural Property in the Event of Armed Conflict, with Regulations for execution of the Convention as its constituent part and the adjoining act; Protocol for protection of cultural property in case of an armed conflict. Hague 1954 (ratified in 1997 with notification of succession);
- Convention on the Means of Prohibiting and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property. Paris 1970 (ratified in 1997 with notification of succession);
- Convention concerning the Protection of World Cultural and Natural Heritage. Paris 1972 (ratified in 1997 with notification of succession);
- European Convention for Protection of Archaeological Heritage, 1969;
- Convention for Protection of the Architectonic Heritage of Europe, 1985;
- Second Protocol to the Hague Convention of 1954 for the Protection of Cultural Property in the Event of Armed Conflict. The Hague 1999 (ratified in 2002);
- European Landscape Convention, 2000;
- Revised European Convention for Protection of Archaeological Heritage, 1992
- Convention for Safeguarding of the Intangible Cultural Heritage. Paris 2003 (ratified in 2006).

Reference to AP/NPAA/EP/SAA

Reference to AP

n/a

Reference to NPAA

In the Chapter on Culture (3.26.2) the **National Plan for Adoption of Acquis** (revision 2009) includes the implementation of the Regional Programme for Cultural and Natural Heritage in South-East Europe and in particular the implementation of Component B – Integrated Rehabilitation Project Plan/ Survey of the Architectural and Archaeological Heritage in South-East Europe. Within the IRPP/SAAH (Component B), the "Ljubljana process" which is the general framework for the present Project is underlined. In the context of the "Ljubljana Process" this project is one of the former Yugoslav Republic of Macedonia "consolidated projects" proposed for priority action given its cultural heritage significance and the level of preparatory work already undertaken.

Reference to SAA

n/a

Reference to MIPD

The Multi-Annual Indicative Planning Document (MIPD) 2008-2010 indicates that the CBC programmes for the former Yugoslav Republic of Macedonia are implemented through calls for proposals to promote sustainable development in the cross border area. Mirroring Structural Funds' Territorial Cooperation, as it is stated, this overall objective will be realised through specified priorities and measures involving economic, environmental and social development aspects. Furthermore, it is stated that the

implementation of national and regional development plans will be supported, which is fully in line with the objectives of the present Project.

Reference to National Development Plan

The National Development Plan 2008-2013 in chapter 6.6. Sports and Culture as Factors for Development of Human Resources indicates as goals the use of culture as a development resource and the protection and revitalization of cultural heritage.

Reference to national/sectoral investment plans

The National Programme for Culture 2004-2008 stipulates the importance of the protection and revitalization of cultural heritage, emphasising the needs for its revitalization. Among the indicated general priorities of this Programme are the decentralization, the balanced support of cultural heritage and contemporary creation, the improvement of cultural management, affirmation of the cultural identity of the communities, cooperation with the civil sector and the international cooperation and the cooperation with the neighbouring countries. As a separate priority is the adoption of a long-term comprehensive strategy for the protection of cultural heritage. A new National Programme for Culture for the period 2009-2013 is being prepared at this moment.

Annual Programme of the Ministry of Culture for Revalorization of the Church of St. George (2008/9) resulting from the legal provisions of the Law on Protection of Cultural Heritage (Article 175).

Strategy for Local Economic Development of the Municipality Staro Nagorichane includes as a strategic goal (Chapter 3.3.) the support of the development of tourism in the municipality as an attractive tourist destination, emphasising as a concrete goal (Chapter 3.3.2) the protection and preservation of the natural and cultural/historical potentials stipulating as a concrete project the draft document for promotion of the project "Cultural-tourist site St. George – Staro Nagorichane".

ANNEX 5: Details per EU funded contract

Management and contracting arrangements

The Leading beneficiary and the co-beneficiaries had agreed to an integrated approach in the management of the project and will adopt a Memorandum of Cooperation indicating responsibilities and concrete tasks of the three beneficiaries.

The Cultural Heritage Protection Office -Ministry of Culture (CHPO) will be responsible for coordination of the subjects included in the implementation of the conservation and the rehabilitation activities of the project; monitoring and evaluation of the project; supervision on the conservation projects; issuing conservation permissions and opinions. The CHPO will offer the support at national level and will be in charge for the coordination related to the preparation and implementation of all concrete types of sub-projects for revitalisation, presentation and promotion.

The National Conservation Centre – Skopje will be responsible for preparation of conservation – restoration projects; preparation of protection and conservation bases for the needs of the detailed urban plan dealing with the entire site; realization of protection and conservation interventions on the monuments – the church and the church complex; conservation and design supervision on the cultural heritage; admission of the completed works of protection of the above listed buildings; determining the regime of protection; cooperation with relevant sectoral institutions (museums).

The Municipality Staro Nagorichane, will be responsible for securing of all necessary activities under its inherence: construction licenses for construction or adaptation of buildings and infrastructural works; cadastre data; building infrastructure for the site; monitoring and control of the completed works under its jurisdiction; management of the site in agreement/cooperation with the Church Committee (important stakeholder as representative of the owner –the Former Yugoslav Republic of Macedonia Orthodox Church).

The expected contracting arrangements are:

One works contract will be concluded for the purpose of the project activities. The contract has an expected implementation period of 18 to 24 months, starting with the procurement procedure in Q2 2010. The contract value will be approximately EUR 600 000. The IPA contribution is EUR 450 000, and the national contribution is EUR 150 000.

One direct grant will be awarded to the National Conservation Centre – Skopje (former Institute for Protection of Cultural Heritage). It is intended that the grant will be directly awarded to the this institution, in line with Art.168(c) of the IR which allows for grants to be awarded without a call for proposals to bodies with a de facto monopoly, since this organisation possesses the relevant competencies and previous directly-relevant experience in the country and the region, and being recognised as the lead and sole institution capable to conduct the necessary unique restoration activities in line with the project description. It is a singular national institution competent for performing

conservation/restoration works on the protected cultural heritage property in the municipality of Staro Nagorichane (article 146 of the Law on Protection of Cultural Heritage ("Official Gazette of the former Yugoslav Republic of Macedonia" nr.20/2004 and 115/2007). The procurement procedure is expected to start in Q2 2010, and the expected implementation period is18 to 24 months. The contract value will be approximately EUR 424 000. The IPA contribution is EUR 318 000 and the national contribution is EUR 106 000.

Two Framework Contracts are envisaged. One will be for preparations of the tendering procedure and is expected to start in Q1 2010 in the amount of EUR 199 000. The second FWC will assist the beneficiary in the supervision of the works in the amount of EUR 199 000, and the procurement procedure is expected to start Q2 2010. The Framework contracts are not subject to national contribution.