

Standard Summary Project Fiche – IPA decentralised National Programmes
(maximum 12/15 pages without the annexes)

1. Basic information

- 1.1 CRIS Number: **TR2009/0135.02**
- 1.2 Title: Continuation of the Jean Monnet Scholarship Programme
- 1.3 ELARG Statistical code: 35
- 1.4 Location: Republic of Turkey

Implementing arrangements:

1.5 Implementing Agency:

The Central Finance and Contracting Unit (CFCU) will be Implementing Agency and will be responsible for all procedural aspects of the tendering process, contracting matters and financial management, including payment of project activities. The director of the CFCU will act as Programme Authorising Officer (PAO) of the project. The contact details of the CFCU Director are given below:

Mr. Muhsin ALTUN (PAO-CFCU Director)
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06580 Söğütözü/Ankara Türkiye

1.6 Beneficiary (including details of SPO):

Beneficiary of the project will be the Secretariat General for the EU Affairs (EUSG) and within the EUSG Directorate of National Programme will be responsible for the project. SPO of the project is Mrs. Elif KURŞUNLU. The contact details of the SPO are given below:

Mrs. Elif KURŞUNLU
Senior Programme Officer
Secretariat General for the EU Affairs
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Financing:

1.7 Overall cost (VAT excluded)¹: 6 980 000 Euro (6 000 000 Euro Grant + 980 000 Euro Service)

1.8 EU contribution: 6 882 000 Euro

1.9 Final date for contracting: 2 years after the signature of the Financing Agreement

1.10 Final date for execution of contracts: 2 years following the end date for contracting

1.11 Final date for disbursements: 3 years following the end date for contracting

2. Overall Objective and Project Purpose

2.1 Overall Objective:

The overall objective of the project is to support Turkey in its efforts towards accession by strengthening Turkey's administrative capacity for the implementation of the EU acquis.

2.2 Project purpose:

The purpose of the project is to develop Turkey's human resources in EU acquis related areas through post-graduate studies in EU member countries. In this way, young professionals' perspective and perception of the European integration process is broadened and the bonds between young Turkish professionals and those of the EU is strengthened.

2.3 Link with AP/NPAA / EP/ SAA

The project is aiming at making Turkey, its public institutions, universities and relevant parts of the private sector ready for EU membership in accordance with the goals of the Pre-Accession Strategy as stipulated by the Accession Partnership and the National Programme for the Adoption of the Acquis.

2.4 Link with MIPD

The aim of IPA assistance to Turkey is to support the EU pre-accession strategy adopted in the conclusions of the European Council of December 2004, and corresponds to three objectives: progress towards fully meeting the Copenhagen political criteria, adoption and implementation of the *acquis communautaire*, and promotion of an EU-Turkey Civil Society Dialogue.

As it is underlined in the MIPD on the basis of the objectives of the pre-accession assistance and the lessons learned from previous and ongoing assistance "Promotion of an EU-Turkey Civil Society Dialogue" is a strategic orientation for the period 2007-2009. Moreover, the promotion of the Civil Society Dialogue will be implemented through grants supporting cooperation between EU and Turkish civil society organizations and by the co-financing of Turkey's participation in Community Programmes, notably the education programmes. In this

¹ The total cost of the project should be net of VAT and/or other taxes. Should this not be the case, the amount of VAT and the reasons why it should be considered eligible should be clearly indicated (see Section 7.6)

framework, Jean Monnet Scholarship is one of the most important grants supporting EU-Turkey Civil Society Dialogue.

2.5 Link with National Development Plan (where applicable)

Not applicable

2.6 Link with national/ sectoral investment plans (where applicable)

Not applicable

3. Description of project

3.1 Background and justification:

The history of Turkey's relations with the European Union (EU) dates back to 1963 Ankara Agreement, which established an association between Turkey and the European Economic Community. The association agreement, which envisaged full membership, resulted in the formation of a customs union in 1995. The 1999 Helsinki Summit recognized Turkey as a candidate for full membership and since then Turkey-EU relations gained a new momentum with the perspective of full membership. The decision taken at the EU Summit in December 2004, for the opening of accession negotiations with Turkey on 3 October 2005, increased the need for trained human resources in Turkey on European integration in general and on the *acquis communautaire* in particular.

Moreover, at its meeting in Madrid in 1995, the European Council stressed the need for the candidate States to adjust their administrative structures in order to create the conditions for their gradual and harmonious integration, implementation and enforcement of the *acquis*. At Luxembourg Summit in 1997, the European Council emphasized that incorporation of the *acquis* into legislation is necessary, but not in itself sufficient; it is necessary to ensure that it is actually applied. Successive EU Summits further confirmed the vital importance of the applicant countries' capacity to implement and enforce the *acquis*, and added that this required important efforts by the applicants in strengthening and reforming their administrative structures. Therefore, the development of adequate administrative capacity to implement and enforce the entire *acquis* is the core element in candidate countries' preparations for accession.

Strengthening administrative capacity for the implementation and enforcement of the EU *acquis* has various aspects ranging from institution building to infrastructure and equipment. However one of the most important aspects of administrative capacity building is development of human resources in all areas covered by the *acquis*. Human resources can be developed by various ways and one of them is post-graduate studies.

In this context, the Jean Monnet Scholarship Programme, which provides opportunities for postgraduate studies in a university, or an establishment of equivalent level in one of the member states of the EU, has been running successfully for many years, with the aim to generate solid support for Turkey's accession, by raising awareness and understanding of the European integration process and by developing a workforce in the relevant disciplines. The Programme, started under an agreement signed between Turkey and the European Commission in 1989, and was financed from the special action funds created by the European Council in 1979 and other commitments made in 1993 and 1995-1996. In 1997, the European Commission and the Republic of Turkey decided to continue and extend the Financing

Agreement until 31 December 2001 from the funds of MEDA (Mediterranean Development Assistance) Programme. This period can be considered as the first phase of the Programme, during which the main aim was to increase the knowledge about EU integration and from 1990 till 2002, 442 young Turkish Scholars completed their postgraduate studies.

The second phase commenced in 2002 and finished at the end of 2006. The European Commission and the Government of the Republic of Turkey signed a financing Agreement for the “Continuation and Enlargement of the Programme of Jean Monnet Scholarships for Postgraduate Students” and under the MEDA II Programme and European Commission allocated 10 million Euro for the continuation of the Programme in Turkey. In this second phase, the emphasis of the Jean Monnet Programme was reconsidered because in 1999 Helsinki Summit Turkey had become a candidate country for EU accession. Therefore, the objective of the Programme has changed and apart from enhancing the level of knowledge in Turkey about the EU in general, it aims to increase *acquis* specific knowledge in Turkey. In this phase, apart from the first group of scholars covering the 2002-2003 academic year, the programme was managed by a Placement Agency, which was provided under a Technical Assistance Contract by the British Council and its consortium partners (DAAD, EGIDE and NUFFIC) and in the second phase 489 people benefited from the Programme.

The third phase of the Jean Monnet Scholarship Programme started, following the decision to finance the Programme from the Pre-Accession Financial Assistance for Turkey. In this period the Programme has become an EU funded project, whose beneficiary is the EUSG. In 2005 and 2006 projects entitled “Continuation of the Jean Monnet Scholarship Programme” have been programmed and financed from the Pre-Accession Financial Assistance for Turkey. In the scope of 2005 project, 2007-2008 academic year scholars were financed and 105 scholars were granted awards. In the scope of 2006 project, 2008-2009 academic year scholars were financed and 76 scholars were granted awards. Moreover in the scope of 2006 project, a new technical assistance team was selected and contracted until November 2009.

During this period, starting with the 2007-2008 academic year, there have been important alterations made to the conditions for applying, to the evaluation process and to the approval process of the study programmes scholars will be pursuing. The reason for these alterations is to support the objective of capacity building to ensure effective implementation of EU *acquis* which is one of the most important elements of the negotiation process. Moreover the reasons of the low interest from the public sector, main target group of the project, were analysed and in order to attract public sector important measures were taken like sending an official letter from the State Minister responsible for EU affairs or reevaluation of application conditions. In addition in order to ensure the use of the project outcomes, at the library of the EUSG a special place has been allocated for the Jean Monnet Scholarship Programme and thesis/researches of the scholars have been displayed there.

As it is known, in 2007 EU developed a new way of financial cooperation, which is called “Instrument for Pre-Accession Assistance” (IPA). In the scope of IPA 2007 - Component I, “Continuation of the Jean Monnet Scholarship Programme” project was programmed, in the scope of which, 2009-2010 and 2010-2011 academic year scholarships will be financed and a new technical assistance team will be selected in order to assist the EUSG in the implementation of the project.

This project is designed for the continuation of the Jean Monnet Scholarship Programme and in the scope of it 2011-2012 and 2012-2013 academic year scholarships and a new technical

assistance team will be financed. In this framework this project aims to support academic studies on EU *acquis communautaire* and the target groups of the project are civil servants, university graduates, academicians and those working at the private sector.

Civil servants are the main target group of this project due to their crucial role in the implementation and enforcement of the EU *acquis*. The scholarship is open to all civil servants, who meet the application conditions and want to carry out a post-graduate study on the EU *acquis*. Graduate students are another target group of the project due to their role in the development of European studies programmes in Turkish universities, which is very important for the development of human resources on European integration. Moreover academicians, who have specialised on the EU, are an important source of expert that can be consulted both by the public and private sector. Private sector and NGO's are other target groups whose human resource development is vital in order to raise EU awareness in different segments of the society, especially during the negotiations.

Consequently, Jean Monnet Scholarship Programme is an extraordinary scholarship programme. It is one of Turkey's most long established and prestigious scholarships. Moreover it plays crucial role in Turkey's administrative capacity building efforts for the effective implementation of the EU *acquis*, through enhancing its human resources in the relevant disciplines. Especially, since the EUSG has become the beneficiary of the project, application conditions, evaluation process and placement conditions have been changed radically in order to make the Programme more *acquis* focused and in order to attract more civil servants.

3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact (where applicable)

Although there is not detailed information about the scholars of the first phase of the Jean Monnet Scholarship Programme, the second phase of the programme is assessed via questionnaires. Accordingly, in terms of employment profile of the applicants, 63 % are from the universities, 30 % are from the public sector and 7 % are from the private sector. Current employment profile of the former scholars is as follows; 33 % in the public sector, 33 % in the private sector and 25 % in the universities. Consequently, as it is underlined above, the participation from the public sector was low though it is the main target group of the project.

Thus the quotas allocated to target groups or the reasons of the low participation from the public sector have to be reconsidered by the JMJC.

Over two-thirds of the scholars are involved in jobs partly or fully related to the EU accession. Considering that only 33 % are employed in the public sector, which leads the accession process, this is very positive. Moreover during the impact assessment of the programme Turkey's negotiation strategy was not announced by the government. Thus while responding to the questionnaire those directly working in the EU Departments were considering themselves as being involved in EU accession. However the negotiation strategy adopted by the Turkish government has made all sectoral and implementing directorates an important pillar of the negotiations. Therefore currently, it is almost impossible to categorise civil servants as those involved in the EU accession and those not involved. Indeed in one way or another almost all civil servants are a part of either legal harmonisation or implementation.

Moreover, if the scholars are from the universities, they are expected to specialise in their field of study and increase the capacity of the European studies programmes in their universities. Furthermore, if deemed necessary they can be hired by the Government as experts. The same is applicable for the scholars from the NGO's. If the scholars are working for the private sector, it will contribute to Turkey's accession to the EU by ensuring the readiness of their sector.

As a result, the financial impact of the project cannot be calculated in a nominative way. It is possible to assess, however, that each scholarship holder will contribute to the trained human resources of Turkey in a long term.

As it is underlined above Jean Monnet Scholarship Programme is the first and leading institutionalized scholarship programme in Turkey on the EU studies. Therefore the interest shown to the Jean Monnet Scholarship Programme is the main instinct behind the maintenance of the sustainability of the project.

3.3 Results and measurable indicators:

Result 1:

Access to information for all potential candidates ensured, about the Jean Monnet Scholarship Programme (For 2012-2013 and 2013-2014 academic years).

Result 2:

A transparent and fair selection of scholarship holders (For 2012-2013 and 2013-2014 academic years).

Result 3:

Training institutions relevant both to the needs of the scholars and to the objective of the scholarship programme identified. A good geographical dispersion of the scholarships in Europe achieved (For 2012-2013 and 2013-2014 academic years).

Result 4:

All award holders placed at their respective training institutions (For 2012-2013 and 2013-2014 academic years).

Result 5:

200 young Turkish people (civil servants, private sector staff, university graduates, academicians and young NGO members) trained and all incorporated into the alumni network in order to maintain relations with each other after their return (For 2011-2012 and 2012-2013 academic years).

Measurable indicators are as follows:

- Established network with European counterparts from all member states
- 200 scholarship holders completing their courses/programmes
- Number of the Jean Monnet Alumni working in the EU related jobs
- Seminars and workshops organised by the Jean Monnet Scholars' Association

- Number of the applications
- 100 scholarship holders selected for each academic year namely for 2012-2013 and 2013-2014 academic years.

3.4 Activities:

The Programme will be implemented by the EUSG and a Technical Assistance Team (TAT) will be selected in order to assist the EUSG. In this framework the TAT will carry out following activities:

1.1 TAT will further improve the existing promotion materials and create/design new ones about the Programme, in consultation with the JMJC and disseminate at least 500 brochures, 250 posters and other materials in order to promote the Programme. (For 2012-2013 and 2013-2014 academic years).

1.2 TAT will assist the EUSG in promoting the programme in Turkey, by informing at least 300 institutions (chambers of commerce, NGOs, professional associations and universities) which play an instrumental role in the accession process. (For 2012-2013 and 2013-2014 academic years).

1.3 TAT will provide necessary information in order to raise awareness about the educational opportunities in all 27 member states. (For 2012-2013 and 2013-2014 academic years).

1.4 TAT will assist the EUSG in the dissemination of programme-related information in the national and local media through advertisements (at least 2 advertisements on the weekend issue of the most widely read newspaper in Turkey), as well as on the Internet and on the already established web-site (<http://www.jeanmonnet.org.tr>) of the Scholarship Programme. (For 2012-2013 and 2013-2014 academic years).

1.5 TAT will receive all the clarification questions and further information requests and publish the answers provided by the CFCU on the related websites. (For 2012-2013 and 2013-2014 academic years).

2.1 TAT will advise the JMJC on fields of study and selection criteria for awarding the scholarships. (For 2012-2013 and 2013-2014 academic years).

2.2 TAT will carry out the first eligibility check of the applicants (around 500 per year) in terms of the application criteria determined by the JMJC. (For 2012-2013 and 2013-2014 academic years).

2.3 TAT will organise the written exam (renting the written exam venue, printing exam papers, announcement of the exam date and place etc.) to select the scholars, based upon the criteria introduced by the JMJC. (For 2012-2013 and 2013-2014 academic years).

2.4 TAT will organise the oral exams: i.e. logistics, stationary, catering etc. (For 2012-2013 and 2013-2014 academic years).

2.5 TAT will assist the EUSG in finding written and oral exam assessors from the universities and private sector. (For 2012-2013 and 2013-2014 academic years).

2.6 The list of successful applicants will be announced by the TAT on the web-site of the Programme. (For 2012-2013 and 2013-2014 academic years).

2.7 Contacting successful applicants individually. (For 2012-2013 and 2013-2014 academic years).

3.1 TAT will assist the EUSG to extend existing networks with universities in all members of the EU and provide necessary information to the scholars about the opportunities in different countries via different means (e.g. web site of the programme, printed documents, face to face conversations etc.) (For 2012-2013 and 2013-2014 academic years).

3.2 TAT will assist the EUSG in informing selected scholars about different programmes in EU member states. (For 2012-2013 and 2013-2014 academic years).

3.3 TAT will assist the EUSG in identifying suitable programme for each selected scholar, taking into account scholars' field of study, language and personal preferences. (For 2012-2013 and 2013-2014 academic years).

3.4 TAT will assist the JMJC in setting the country rates for each scholar and ceiling for tuition fees. (For 2012-2013 and 2013-2014 academic years).

3.5 TAT will prepare the TDS (training detail sheet) for each scholar for the approval of the JMJC. (For 2012-2013 and 2013-2014 academic years).

4.1 TAT will assist the EUSG in the necessary arrangements regarding placement of the scholars to the selected institutions. (For 2012-2013 and 2013-2014 academic years).

4.2 TAT will assist scholar with the registration and accommodation. (For 2012-2013 and 2013-2014 academic years).

4.3 TAT will assist the scholars providing the necessary documentation concerning the payments of scholarships. (For 2012-2013 and 2013-2014 academic years).

4.4 Once the award is made, TAT will provide scholars with a dossier containing: (For 2012-2013 and 2013-2014 academic years).

- confirmation of acceptance and the terms of the award
- a copy of the general conditions governing the implementation of the study-award programme

4.5 In various groups, TAT will organise pre-departure seminars to provide the scholars with basic information to settle in the selected EU country. (For 2012-2013 and 2013-2014 academic years).

4.6 TAT will assist the scholars in their travel arrangements and will provide the necessary documents for the scholars in order to enable them obtain visa (please note that the scholar

him/herself is responsible for obtaining the visa to enter the selected EU country). (For 2012-2013 and 2013-2014 academic years).

5.1 Until the end of each academic year, EUSG will be the focal point for all communication of the scholars and the TAT will assist the EUSG, while providing assistance to the scholars. Therefore it is important that the TAT has strong networks in the EU member states. (2011-2012 and 2012-2013 academic years).

5.2 Until the end of each academic year, the TAT will provide backstopping service to the scholars. Backstopping service includes counselling, emergency repatriation, general moral and/or psychological support, in order to facilitate the scholars to successfully complete the course sponsored by this programme. Such assistance will be delivered in close co-operation with the host university's support structures. (2011-2012 and 2012-2013 academic years).

5.3 TAT will assist the EUSG in the monitoring of the scholars' welfare and academic performance during their studies. Thus TAT will support the EUSG regarding completion of the academic progress reports by supervisors and placement reports by scholars respectively. (2011-2012 and 2012-2013 academic years).

5.4 At the end of each academic year, in consultation with the EUSG and based on the already designed system of indicators and the overall project monitoring results, the TAT will prepare an assessment report about the Program and scholars. This report will also outline project outcomes and lessons learnt which might help to improve the future planning and management of similar programmes. (2011-2012 and 2012-2013 academic years).

5.5 TAT will assist the EUSG in further developing the already established database of the Jean Monnet Scholars in order to publicise all dissertations, publications and seminar papers of the scholars. (2011-2012 and 2012-2013 academic years).

5.6 TAT will assist the EUSG in maintaining and updating existing web-site of the Jean Monnet Scholarship Programme. (2011-2012 and 2012-2013 academic years).

5.7 TAT will assist the EUSG in strengthening the Alumni Network in order to maintain relations with all of the Jean Monnet Programme award holders so far and for that purpose TAT will organise 10 seminars and 4 workshops with Jean Monnet Scholars' Association. (2011-2012 and 2012-2013 academic years).

5.8 TAT will assist the EUSG in organising certificate ceremony for the scholars of each academic year and ensure participation of ex-scholars. (2011-2012 and 2012-2013 academic years).

3.5 Conditionality and sequencing:

Not applicable

3.6 Linked activities

The Jean Monnet Scholarship Programme has been running successfully since 1990-1991 academic year and with the exception of 2006-2007 academic year, every year certain amount of scholarship has been granted. Until 2009-2010 academic year 1100 scholarships were granted.

3.7 Lessons learned

Given the fact that English tends to be the language of command and study by a large percentage of award holders, most of them would like to carry out their studies in English language and the universities in the UK. For that reason, TAT will be instructed to make every effort to bring to the notice of the candidates, relevant courses in the English language as offered in different parts of the EU so as to achieve optimum geographical balance of the scheme. In addition, the TAT will also make efforts to bring to the notice of the candidates relevant courses in other EU languages.

The monitoring of the scholarship holders for 2011-2012 academic year should start in the last quarter of 2011 and the contract of the previous TAT will expire in November 2011. Based on the lessons learned from the previous Jean Monnet Scholarship Programmes and taking into consideration the transfer of files by the existing TAT, this means that before that time, TAT will be selected after a tender procedure in accordance with the EC procurement rules and a contract should be signed in October 2011. In this way, the new TAT will have time for the transfer of programme related files. The scholarship holders of 2012-2013 academic year will complete their courses/programmes in the third or the fourth quarter of 2013. Therefore in order to provide the continuation of necessary assistance to the scholarship holders the duration of the contract to be signed by the new TAT has to be for 26 months.

4. Indicative Budget (amounts in EUR)

			SOURCES OF FUNDING										
			TOTAL EXP.RE	TOTAL PUBLIC EXP.RE	IPA COMMUNITY CONTRIBUTION		NATIONAL PUBLIC CONTRIBUTION					PRIVATE CONTRIBUTION	
ACTIVITIES	IB (1)	INV (1)	EUR (a)=(b)+(e)	EUR (b)=(c)+(d)	EUR (c)	% (2)	Total EUR (d)=(x)+(y)+(z)	% (2)	Central EUR (x)	Regional/ Local EUR (y)	IFIs EUR (z)	EUR (e)	% (3)
Grant													
2011-2012 scholarship	X	–	3 000 000	3 000 000	3 000 000	100		0					–
2012-2013 scholarship	X	–	3 000 000	3 000 000	3 000 000	100		0					–
Service													
TAT contract	X	–	980 000	980 000	882 000	90	98 000	10					–
TOTAL IB			6.980.000	6.980.000	6.882.000		98.000						
TOTAL INV													
TOTAL PROJECT			6 980 000		6 882 000		98 000						

NOTE: DO NOT MIX IB AND INV IN THE SAME ACTIVITY ROW. USE SEPARATE ROW

Amounts net of VAT

(1) In the Activity row use "X" to identify whether IB or INV

(2) Expressed in % of the **Public** Expenditure (column (b))

(3) Expressed in % of the **Total** Expenditure (column (a))

This project has two components; grant (scholarship) and service (technical assistance team). With respect to grant there is not any co-financing and based on the average costs for the scholarships in the past programmes, the cost of one-year university programme amounts approximately 30.000 Euro per each student. This amount covers the tuition fees, monthly stipend, flight ticket, book and travel allowances, visa expenses and a contribution to the study visits and thesis expenses. The exact amount depends on the duration of the programme, the location of the programme (the tuition fees differ from one EU country to another) and euro exchange rates (non-Euro zone EU countries).

Based on the past experience, the organization of tender for the selection of a TAT and the amount to be paid for the services of the TAT will cost approximately 450.000 Euro annually so that a total sum of 980.000 Euro will be allocated for TAT services for 26 months duration. Taking into consideration transfer of the files from the existing TAT, monitoring of the 2011-2012 and 2012-2013 academic years' scholars, placement of the 2012-2013 and 2013-2014 academic year' scholars as well as the selection of the scholars for 2012-2013 and 2013-2014 academic years, TAT services should be for 26 months.

5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of contract	Project Completion
Grant (Academic Year 2011-2012)	3Q/2010	2-3Q/2011	4Q/2012
Grant (Academic Year 2012-2013)	3Q/2011	2-3Q/2012	4Q/2013
Service (Technical Assistance)	4Q/2010	4Q/2011	3Q/2013

The selection process calendar is as follows:

<u>August 2011</u>	Start of courses for 2011-2012 academic year scholars
<u>November 2012</u>	End of courses for 2011-2012 academic year scholars
<u>October 2011-December 2011</u>	File transfers between TATs
<u>August 2011</u>	Call for 2012-2013 academic year applications
<u>October 2011</u>	Deadline for applications for 2012-2013 academic year
<u>April 2012-August 2012</u>	Placements/grant contract signature with awardees of 2012-2013 academic year
<u>August 2012</u>	Start of courses for 2012-2013 academic year scholars
<u>November 2013</u>	End of courses for 2012-2013 academic year scholars

August 2012
October 2012

Call for 2013-2014 academic year applications
Deadline for applications for 2013-2014 academic year

April 2013-August 2013

Placements/grant contract signature with awardees of
2013-2014 academic year

The above time line indicates the necessity of the Technical Assistance service contract implementation for 26 months (October 2011- November 2013).

6. Cross cutting issues (where applicable)

6.1 Equal Opportunity

The JMJC will seek to encourage the participation from all segments of the society in this programme. It will also observe gender equality in the selection process between male and female candidates (minimum 50% of scholarships should be awarded to women).

6.2 Environment

Not applicable.

6.3 Minorities

According to the Turkish Constitutional System, the word minorities encompass only groups of persons defined and recognized as such on the basis of multilateral or bilateral instruments to which Turkey is a party. Apart from that the Programme is open to all Turkish citizens that meet the application criteria determined by the JMJC. In this respect, the Programme is open to all vulnerable groups like disabled persons.

ANNEXES

- 1- Log frame in Standard Format
- 2- Amounts contracted and Disbursed per Quarter over the full duration of Programme
- 3- Description of Institutional Framework
- 4 - Reference to laws, regulations and strategic documents:
 - Reference list of relevant laws and regulations
 - Reference to AP /NPAA / EP / SAA
 - Reference to MIPD
 - Reference to National Development Plan
 - Reference to national / sector investment plans
- 5- Details per EU funded contract (*) where applicable:
 - For *TA contracts*: account of tasks expected from the contractor

For *twinning covenants*: account of tasks expected from the team leader, resident twinning advisor and short term experts

For *grants schemes*: account of components of the schemes

For *investment contracts*: reference list of feasibility study as well as technical specifications and cost price schedule + section to be filled in on investment criteria (**)

For *works contracts*: reference list of feasibility study for the *constructing works* part of the contract as well as a section on investment criteria (**); account of services to be carried out for the *service part* of the contract

(*) non standard aspects (in case of derogation to PRAG) also to be specified

(**) section on investment criteria (applicable to all infrastructure contracts and constructing works):

- Rate of return
- Co financing
- compliance with state aids provisions
- Ownership of assets (current and after project completion)

ANNEX I: Logical framework matrix in standard format

LOGFRAME PLANNING MATRIX FOR:	Programme name and number
CONTINUATION OF THE JEAN MONNET SCHOLARSHIP PROGRAMME	Contracting period expires 3 years after the signature of the Financing Agreement
	Total budget : €6.980.000

Overall objective	Objectively Verifiable Indicators	Sources of Verification
<ul style="list-style-type: none"> The overall objective of the project is to support Turkey in its efforts towards accession by strengthening Turkey's administrative capacity for the implementation of the EU acquis. 	<ul style="list-style-type: none"> 200 people trained on EU acquis. 50% of scholars employed on EU related jobs upon their return. 	<ul style="list-style-type: none"> Six Monthly Progress Report of TAT Diplomas and certificates Jean Monnet database
Project purpose	Objectively Verifiable Indicators	Sources of Verification
The purpose of the project is to develop Turkey's human resources in EU acquis related areas through post-graduate studies in EU member countries. In this way, young professionals' perspective and perception of the European integration process is broadened and the bonds between young Turkish professionals and those of the EU is strengthened.	<ul style="list-style-type: none"> 200 people trained on European integration. 	<ul style="list-style-type: none"> Six Monthly Progress Report of TAT Diplomas and certificates
Results	Objectively Verifiable Indicators	Sources of Verification
<ol style="list-style-type: none"> Access to information for all potential candidates ensured, about the Jean Monnet Scholarship Programme (For 2012-2013 and 2013-2014 academic years). A transparent and fair selection of scholarship holders (For 2012-2013 and 2013-2014 academic years). Training institutions relevant both to the needs of the scholars and to the objective of the scholarship programme identified. A good geographical dispersion of the scholarships in Europe achieved (For 2012-2013 and 2013-2014 academic years). All award holders placed at their respective training institutions (For 2012-2013 and 2013-2014 academic years). 200 young Turkish people (civil servants, 	<ul style="list-style-type: none"> Established network with European counterparts from all member states. 200 scholarship holders will successfully complete their courses/programmes. Thesis of 200 scholars will be displayed at the EUSG library The number of the Jean Monnet Alumni working in relevant positions Established network with the previous scholars 100 scholarship holders are selected for each academic year namely 2012-2013 and 2013-2014 academic years 	<ul style="list-style-type: none"> Statistical information on the geographical dispersion of the selected institutions Six Monthly Progress Report of TAT Diplomas and certificates EUSG library Graduation ceremonies Jean Monnet Database Seminars and workshops organised with Jean Monnet Scholar's Association Use of the media and press The number of the applicants Written and oral examinations

<p>private sector staff, university graduates, academicians and young NGO members) trained and all incorporated into the alumni network in order to maintain relations with each other after their return (For 2011-2012 and 2012-2013 academic years).</p>		
Activities	Means	Costs
<p>1.1 TAT will further improve the existing promotion materials and create/design new ones about the Programme, in consultation with the JMJC and disseminate at least 500 brochures, 250 posters and other materials in order to promote the Programme. (For 2012-2013 and 2013-2014 academic years).</p> <p>1.2 TAT will assist the EUSG in promoting the programme in Turkey, by informing at least 300 institutions (chambers of commerce, NGOs, professional associations and universities) which play an instrumental role in the accession process. (For 2012-2013 and 2013-2014 academic years).</p> <p>1.3 TAT will provide necessary information in order to raise awareness about the educational opportunities in all 27 member states. (For 2012-2013 and 2013-2014 academic years).</p> <p>1.4 TAT will assist the EUSG in the dissemination of programme-related information in the national and local media through advertisements (at least 2 advertisements on the weekend issue of the most widely read newspaper in Turkey), as well as on the Internet and on the already established web-site (http://www.jeanmonnet.org.tr) of the Scholarship Programme. (For 2012-2013 and 2013-2014 academic years).</p> <p>1.5 TAT will receive all the clarification questions and further information requests and publish the answers provided by the CFCU on the related websites. (For 2012-2013 and 2013-2014 academic years).</p>	<ul style="list-style-type: none"> • 1 Technical Assistance Contract for 26 months • 200 individual grant contracts with 200 award holders • Formation of the JMJC • Operational web-site of the Programme. • Jean Monnet Scholars' Database. 	<ul style="list-style-type: none"> • TA Contract: €980,000 • 100 Scholarship for 2012 academic year: 3,000,000 • 100 Scholarship for 2013 academic year: 3,000,000

2.1 TAT will advise the JMJC on fields of study and selection criteria for awarding the scholarships. (For 2012-2013 and 2013-2014 academic years).

2.2 TAT will carry out the first eligibility check of the applicants (around 500 per year) in terms of the application criteria determined by the JMJC. (For 2012-2013 and 2013-2014 academic years).

2.3 TAT will organise the written exam (renting the written exam venue, printing exam papers, announcement of the exam date and place etc.) to select the scholars, based upon the criteria introduced by the JMJC. (For 2012-2013 and 2013-2014 academic years).

2.4 TAT will organise the oral exams: i.e. logistics, stationary, catering etc. (For 2012-2013 and 2013-2014 academic years).

2.5 TAT will assist the EUSG in finding written and oral exam assessors from the universities and private sector. (For 2012-2013 and 2013-2014 academic years).

2.6 The list of successful applicants will be announced by the TAT on the web-site of the Programme. (For 2012-2013 and 2013-2014 academic years).

2.7 Contacting successful applicants individually. (For 2012-2013 and 2013-2014 academic years).

3.1 TAT will assist the EUSG to extend existing networks with universities in all members of the EU and provide necessary information to the scholars about the opportunities in different countries via different means (e.g. web site of the programme, printed documents, face to face conversations etc.) (For 2012-2013 and 2013-2014 academic years).

3.2 TAT will assist the EUSG in informing selected scholars about different

programmes in EU member states. (For 2012-2013 and 2013-2014 academic years).

3.3 TAT will assist the EUSG in identifying suitable programme for each selected scholar, taking into account scholars' field of study, language and personal preferences. (For 2012-2013 and 2013-2014 academic years).

3.4 TAT will assist the JMJC in setting the country rates for each scholar and ceiling for tuition fees. (For 2012-2013 and 2013-2014 academic years).

3.5 TAT will prepare the TDS (training detail sheet) for each scholar for the approval of the JMJC. (For 2012-2013 and 2013-2014 academic years).

4.1 TAT will assist the EUSG in the necessary arrangements regarding placement of the scholars to the selected institutions. (For 2012-2013 and 2013-2014 academic years).

4.2 TAT will assist scholar with the registration and accommodation. (For 2012-2013 and 2013-2014 academic years).

4.3 TAT will assist the scholars providing the necessary documentation concerning the payments of scholarships. (For 2012-2013 and 2013-2014 academic years).

4.4 Once the award is made, TAT will provide scholars with a dossier containing: (For 2012-2013 and 2013-2014 academic years).

- confirmation of acceptance and the terms of the award
- a copy of the general conditions governing the implementation of the study-award programme

4.5 In various groups, TAT will organise pre-departure seminars to provide the scholars with basic information to settle in

the selected EU country. (For 2012-2013 and 2013-2014 academic years).

4.6 TAT will assist the scholars in their travel arrangements and will provide the necessary documents for the scholars in order to enable them obtain visa (please note that the scholar him/herself is responsible for obtaining the visa to enter the selected EU country). (For 2012-2013 and 2013-2014 academic years).

5.1 Until the end of each academic year, EUSG will be the focal point for all communication of the scholars and the TAT will assist the EUSG, while providing assistance to the scholars. Therefore it is important that the TAT has strong networks in the EU member states. (2011-2012 and 2012-2013 academic years).

5.2 Until the end of each academic year, the TAT will provide backstopping service to the scholars. Backstopping service includes counselling, emergency repatriation, general moral and/or psychological support, in order to facilitate the scholars to successfully complete the course sponsored by this programme. Such assistance will be delivered in close co-operation with the host university's support structures. (2011-2012 and 2012-2013 academic years).

5.3 TAT will assist the EUSG in the monitoring of the scholars' welfare and academic performance during their studies. Thus TAT will support the EUSG regarding completion of the academic progress reports by supervisors and placement reports by scholars respectively. (2011-2012 and 2012-2013 academic years).

5.4 At the end of each academic year, in consultation with the EUSG and based on the already designed system of indicators and the overall project monitoring results, the TAT will prepare an assessment report about the Program and scholars. This report will also outline project outcomes and

lessons learnt which might help to improve the future planning and management of similar programmes. (2011-2012 and 2012-2013 academic years).

5.5 TAT will assist the EUSG in further developing the already established database of the Jean Monnet Scholars in order to publicise all dissertations, publications and seminar papers of the scholars. (2011-2012 and 2012-2013 academic years).

5.6 TAT will assist the EUSG in maintaining and updating existing web-site of the Jean Monnet Scholarship Programme. (2011-2012 and 2012-2013 academic years).

5.7 TAT will assist the EUSG in strengthening the Alumni Network in order to maintain relations with all of the Jean Monnet Programme award holders so far and for that purpose TAT will organise 10 seminars and 4 workshops with Jean Monnet Scholars' Association. (2011-2012 and 2012-2013 academic years).

5.8 TAT will assist the EUSG in organising certificate ceremony for the scholars of each academic year and ensure participation of ex-scholars. (2011-2012 and 2012-2013 academic years).