

## **Standard Summary Project Fiche**

### **IPA decentralised National programmes**

**Project number: 07 02 24**

#### **1. Basic information**

- 1.1 CRIS Number:
- 1.2 Title: Strengthening the Statistical Capacity of MoLSS
- 1.3 Sector: Statistics
- 1.4 Location: Turkey

#### **Implementing arrangements:**

1.5 Implementing Agency: CFCU

The Director of the CFCU will act as Programme Authorising Officer (PAO) of the project. His contact details are:

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1.6 Beneficiary (including details of SPO): MoLSS and its affiliated bodies (Social Security Institution (SGK), Turkish Employment Organisation (ISKUR), National Vocational Qualifications Authority (UMYK), Labour and Social Security Research and Training Center (CASGEM) are the beneficiaries of the project.

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A Project Management Unit (PMU), and a Steering Committee will be established. More information can be found in Annex III.

- 1.7 Overall cost: € 1,000,000
- 1.8 EU contribution: € 950,000
- 1.9 Final date for contracting: 2 years after the signature of the FA
- 1.10 Final date for execution of contracts: 4 years after the signature of the FA

1.11 Final date for disbursements: 5 years after the signature of the FA

## **2. Overall Objective and Project Purpose**

**2.1. Overall Objective:** To contribute to the harmonization with the *acquis* on statistics, particularly by improving the capacity at selected data providers other than TURKSTAT.

**2.2. Project purpose:** Strengthening the Statistical Capacity of MoLSS

### **2.3. Link with AP/NPAA / EP/ SAA :**

In the statistics heading under “The ability to assume the obligations of membership” part of 2005 Accession Partnership of Turkey, ensuring adequate training of staff and improving the administrative capacity has been stated in short-term priorities. Besides, reinforcing the strategy for the development of statistics in priority areas, including labour market statistics, business registers and adopting the pending classifications have been put forward.

The project addresses fully the short-term priorities of AP mainly in terms of trainings and institutional capacity.

### **2.4. Link with MIPD:**

Under the “Transition Assistance and Institution Building” heading of Component I, *Transposition and implementation of the acquis* section includes statistics among the areas for which institution building support may also be provided. Regarding statistics, demographic, labour market, regional, agricultural and business statistics have been mentioned as specific priority areas.

The project addresses priorities defined in MIPD in the sense that since the statistical system of Turkey and the data provided by TURKSTAT depend closely on the institutional capacities of the data providing Ministries, the improved institutional capacity of the Ministry at the end of the project will contribute statistical system in Turkey.

### **2.5. Link with National Development Plan (where applicable):**

In the 9<sup>th</sup> National Development Plan for 2007-2013 period, it has been stated that “the necessary data including the education, employment and professions of households will be produced and compiled, and labour market requirement analyses will be conducted in order to determine the labour force supply and demand tendencies”. To that aim, it has been clearly stated that “basic information about real persons and legal entities will be shared effectively in the electronic environment among relevant public organizations through common databases within certain authority and responsibilities”.

This project will improve the institutional capacity of MoLSS to enable the Ministry to satisfy the priorities defined in the National Development Plan on sharing the information on real and legal persons existing in different databases of different institutions. In the following programming periods, the technological infrastructure will be strengthened to provide the data required.

## **2.6. Link with national/ sectoral investment plans (where applicable):**

In order to ensure the compatibility of Turkish statistics with the international norms and standards in the course of the EU negotiations, Official Statistics Programme (RIP) has been commenced in 2006. RIP is the official programme prepared to define main principles and standards related to official statistics production and publishing; to ensure up-to-date, confidential, periodical, transparent and objective data production that is needed at national and international levels. It defines all the responsible data providing institutions and data for which they are responsible. RIP is binding for all the institutions covered.

In this framework, MoLSS has a wide range of responsibilities including the ones mentioned in 3.1 for which the project will address.

## **3. Description of project**

### **3.1 Background and justification:**

MoLSS, together with its affiliated institutions, is the responsible body of the harmonization of the social policy and employment chapter of the acquis and providing required services in employment policy, social protection and social inclusion.

As regards to statistics, MoLSS, together with its affiliated institutions, has responsible for providing the statistics in the following parts:

- Labour market statistics (labour disputes, vacant positions in the workplaces etc.)
- International migration statistics (work permits, Turkish workers working abroad)
- Occupational health and safety statistics (work accidents, occupational diseases)
- Business registers
- Classifications
- Social protection

Currently, MoLSS is providing statistics in many areas related with the labour market and social protection depending on the responsibilities defined in its own law. The technical infrastructure is adequate for fulfilling these national responsibilities. On the other hand, MoLSS is unable to meet the responsibilities related with the EU process. The respective responsibility areas of MoLSS had been defined in the RIP (Official Statistical Program of Turkey) the objective of which was defined as to upgrade the statistical system of Turkey to the EU standards. In particular, RIP is prepared to define main principles and standards related to official statistics production and publishing; to ensure up-to-date, confidential, periodical, transparent and objective data production that is needed at national and international levels. Besides, in the screening period, it had been already observed that with the current system, MoLSS is unable to meet these responsibilities.

The main problems for the realization of the responsibilities in providing the statistics above are that;

- Current registry system of the ministry is insufficient,

- MoLSS has no statistical database,
- The technical infrastructure is insufficient,
  - Different application software and databases are used in different institutions - according to their responsibilities- within the Ministry,
  - Different databases have different norms, standards, definitions, and classifications. Consequently, these databases have no connection among themselves that makes impossible not only to share the data existing in one database but also to make checks and controls.
- The statistical system of MoLSS has no connection with the databases of other public institutions that would make the data sharing possible.
- The qualifications of the staff are inadequate.

Therefore, statistical system of MoLSS should be upgraded and qualifications of the staff working with this system should be improved to deliver the required statistics in line with the EU standards. The technological infrastructure of MoLSS should be upgraded by establishing a statistical database, making connections to data collecting sources and strengthening these sources. Relevant data should be collected and processed from relevant institutions to produce statistical information. The definitions, norms, standards and classifications of the EU should be implemented on the database. The registry system of the Ministry should be improved. The qualifications of the relevant staff (working in IT department, statistics department and data entry) should be improved.

This project will be the first step to support MoLSS to meet the requirements mentioned above. At the end of this project, MoLSS will have the improved capacity in order to produce more adequate statistical data. By means of the following projects, MoLSS will be able to produce statistics in compliance with EU norms, standards, definitions and classifications that will contribute the fulfilment of TURKSTAT's responsibilities against EUROSTAT.

As mentioned above, under this project it is expected to improve the statistical system of MoLSS, and the qualifications of the staff working on IT and statistics. Therefore, the project is planned as a TA. The preferential reason for this choice –TA instead of twinning- is that, the project doesn't include legislative alignment, but technical activities; provision of expertise on systems analysis and design and developing application software, trainings, study visits and provision of basic hardware and software. Such activities can be better performed by TA.

### **3.2 Assessment of project impact, catalytic effect, sustainability and cross border impact (where applicable):**

Not applicable.

### **3.3 Results and measurable indicators:**

Results and measurable indicators in relation with activity 1

The project has one component that includes service and supply contracts.

**Result 1:** The statistical system of MoLSS improved.

The indicator of this result will be the purchased hardware and software that will assist statistical system.

**Result 2:** Qualifications of staff working on IT and statistics have been improved.

Minimum 30 staff of MoLSS at central level qualified.

### **3.4 Activities:**

#### **Activity 1:** Service contract for technical assistance

There is 1 service contract that covers 3 actions; systems analysis and design and developing application software, trainings, and study visits.

The reports those have to be translated into Turkish are the ones which will be evaluated by steering committee; inception report, quarterly reports, final report. Training manuals, other manuals that will be used by MoLSS staff should also be translated. Simultaneous translation will be necessary for trainings, study visits and SC meetings.

**Action 1.1.:** “Provision of expertise on systems analysis and design and developing application software.” This component will assure the assistance of experts for analysing and upgrading current databases and for developing a comprehensive system. This component includes;

- Systems analysis and design that will take the definitions, norms, standards and classifications of the EU into consideration, and
- Developing application software which will run on the strengthened statistical system , if necessary

#### **Action 1.2.:** Trainings

Trainings will be organized for two separate issues. First training area will be on the statistical system and EU statistical definitions, norms, standards and classifications for a minimum of 10 statistics department staff and 10 IT department staff. The second training area will be for the use of software and hardware system for minimum 10 IT department staff and relevant staff to improve their qualifications to ensure technical sustainability of the system. The number of trainings may vary according to training area subtitles including networking, security, databases and software development.

#### **Action 1.3.:** Study visits

In addition to the SPO, 9 staff who will decide on the content, and structure of the new statistical system, will participate in the study visits related to the collection, analysis, and reporting of statistical data. The details of the study visits will be decided by TA in ToR preparation process.

#### **Activity 2:** Supply contract for the provision of basic hardware and software.

75% EU support, 25% co-financing

Supply contract for upgrading the technological infrastructure of MoLSS includes purchasing and implementing the necessary software and hardware.

(Indicative list of equipments needed and their usage purposes are mentioned in Annex V.)

### **3.5. Conditionality and sequencing:**

TURKSTAT is able to provide statistics to EUROSTAT by means of its strengthened databases. TURKSTAT's knowledge and experience will be used as a basis for the improvement of the capacity of IT and statistics departments. TURKSTAT has a very positive attitude on this cooperation.

Thus, the service tender cannot be launched before TURKSTAT provides its consent in writing on the Terms of Reference, regarding its relevance and compliance with the EU statistical standards.

First contract to be signed is Service Contract.

Second contract to be signed is Supply Contract.

### **3.6 Linked activities**

RIP (Official Statistical Programme of Turkey)

The statistics under the responsibilities of MoLSS is defined in RIP. This project aims to contribute the process of providing statistics defined under RIP in compliance with EU definitions, norms, standards and classifications.

The Project 2005/101022 "Assessment of Five Main Data Providers of the Turkish Statistical System (TSS)" under 2001 USST-Phase 1 project of TURKSTAT

The expected results of the project were; the present situation of the providers has been determined, the future standard, classifications and methodologies of the respective statistics have been explained to the provider, the role of each provider and the SIS in the data collection and processing procedures has been clarified, the priorities, steps or phases in producing statistics by each provider has been determined, the equipment, software, training and Technical Assistance needs of the providers in order to produce statistics in quality has been outlined, and information on planned re-organisation of the providers related to statistics has been received. At the end of the project from the side of MoLSS, these expectations have been met partly.

Upgrading The Statistical System of Turkey Phase II, 2007 Multi-Beneficiary Statistical Programme

TURKSTAT has participated to 2007 Multi-Beneficiary Statistical Programme and is carrying out the project Upgrading The Statistical System of Turkey Phase II. Although these activities have no direct relation to this project, exchange of views will be realized, if necessary.

### **3.7. Lessons learned:**

In the Project 2005/101022 “Assessment of Five Main Data Providers of the Turkish Statistical System (TSS)” under 2001 USST-Phase 1 Project, as one of the five main providers, the statistical system of the MoLSS had been reviewed. In the final report of this project, the adjustment of the coding systems is defined as a general problem and it has been stated that in some cases, it can be a simple conversion and in some other cases it will be necessary to make the basic changes in the current systems. The main obstacles had been defined as the lack of qualified staff, trainings, IT equipment, software and data exchange, and reorganization and upgrading of the statistical units. This project proposal assists the MoLSS to meet these requirements mentioned on The Project 2005/101022.

In addition, the Ministry had actively participated in the process of RIP (Official Statistical Programme of Turkey) in which all the public institutions providing statistics were included and the statistical system of the respective institutions in line with the EU standards had been defined. In the process, the responsibility areas of the Ministry had been defined.

The “Strengthening the Capacity of MoLSS on statistics” project is addressing the main problems and obstacles defined by the Project 2005/101022 and RIP.

#### 4. Indicative Budget (amounts in €)

Activities	TOTAL PUBLIC COST	SOURCES OF FUNDING									
		EU CONTRIBUTION				NATIONAL PUBLIC CONTRIBUTION					PRIVATE
		Total	% *	IB	INV	Total	Type of cofinancing (J / P) **	% *	Central	Regional	IFIs
Activity 1											
1.1 Service contract for TA	800,000	800,000	100	800,000							
1.2 Supply contract	200,000	150,000	75		150,000	50,000		25	50,000		
<b>TOTAL</b>	<b>1,000,000</b>	<b>950,000</b>		<b>800,000</b>	<b>150,000</b>	<b>50,000</b>			<b>50,000</b>		

\*\* compulsory for INV (minimum of 25 % of total EU + national public contribution) : Joint cofinancing (**J**) as the rule, parallel co financing (**P**) per exception

\* expressed in % of the Total Public Cost



## 5. Indicative Implementation Schedule (periods broken down per quarter)

Contracts	Start of Tendering	Signature of contract	Contract Completion
1.1 Service Contract	First quarter of 2008	Third quarter of 2008	Third quarter 2010
1.2 Supply Contract	Second quarter of 2008	Fourth quarter of 2008	First quarter 2009

Duration of the project is 24 months.

## 6. Cross cutting issues (where applicable)

### 6.1 Equal Opportunity

Trainings on EU statistical definitions, norm, standards, and classifications will include information on gender segregated statistics.

### 6.2 Environment

Not applicable

### 6.3 Minority and vulnerable groups

Not applicable

## ANNEXES

- 1- Log frame in Standard Format
- 2- Amounts contracted and Disbursed per Quarter over the full duration of Program
- 3- Reference to Institutional Framework
- 4- Reference to laws, regulations and strategic documents
- 5- Details per EU funded contract (\*)

**ANNEX 1: Logical framework matrix in standard format**

LOGFRAME PLANNING MATRIX FOR <b>Title of the action</b> : Strengthening The Statistical Capacity of MoLSS <b>Country</b> : Turkey <b>Institution</b> : Ministry of Labour and Social Security (MoLSS)		Programme name and number	
		Contracting period expires : 2 years after the signature of the Financing Agreement	Disbursement period expires: 5 years after the signature of the Financing Agreement
		Total budget: € 1,000,000	IPA budget: € 950,000
<b>Overall objective</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	
To contribute to the harmonization with the acquis on statistics, particularly by improving the capacity at selected data providers other than TURKSTAT.	1. EUROSTAT's acceptance on the data provided	1. Progress reports	
<b>Project purpose</b> Strengthening The Statistical Capacity of MoLSS	<b>Objectively verifiable indicators</b> 1. Progress in respect of being able to provide data in line with EU definitions, norms, standards and classifications	<b>Sources of Verification</b> 1. Final Report	<b>Assumptions</b> Good cooperation with TURKSTAT
<b>Results</b>	<b>Objectively verifiable indicators</b>	<b>Sources of Verification</b>	<b>Assumptions</b>
1. The statistical system of MoLSS improved.	1. Hardware and software purchased	1.1. Invoices of the software and hardware purchased. 1.2. Analysis and design reports of system 1.3. Tender dossiers 1.4. Reports on the running of the system, problems faced and solutions developed if any.	

2. Qualifications of staff working on IT and statistics have been improved.	2. Minimum 30 of MoLSS staff at central level qualified.	2.1. Training certificates 2.2. Training documents 2.3. Study Visit Reports	
<b>Activities</b>	<b>Means</b>	<b>Costs</b>	<b>Assumptions</b>
1.1. Provision of expertise on systems analysis and design and developing application software. 1.2. Trainings 1.3. Study visits 2.1. Provision of hardware	Supply contract  Service contract	<b>200,000</b>  <b>800,000</b>	

**Pre conditions**